

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, January 11, 2005
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the December 14, 2004.....7
Regular Council Meeting
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) Frank Oberle, MLA.....25
- PUBLIC HEARINGS:** 6. a)
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports
b) CAO Report
- GENERAL REPORTS:** 8. a) Action List.....27

**OPERATIONAL
SERVICES:**

- 9. a) 2005 Engineering Services.....31
- b) Highway 58.....35
- c) Transfer Station Waste Hauling Unit Price Increase.....39
- d) Rural Water Services Board-Servicing Deposit Agreement.....45
- e) Highways 88 Connector and 697 Intersection.....47
- f) Director's Report.....51
- g)

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

- 10. a) Bylaw 471/04-School Zones and Speed Zones.....53
- b) Bylaw 477/05-Land Use Bylaw Amendment.....61
- c) Subdivision 51-SUB-04.....69
SE 7-105-15-W5M
- d) Enhanced Policing.....77
- e) Sale of Handicapped Van to Mackenzie Housing.....83
- f) Regional Airport Study.....93
- g)

**CORPORATE
SERVICES:**

- 11. a) Bylaw 478/05 – Amend Bylaw Numbers.....97
- b) Cost Sharing Agreement – Library Services103
- c) Northern Lights Health Region Meeting.....119
- d) Roles and Responsibilities Workshop.....123
- e) Electronics Recycling Alberta Workshop.....127
- f)

**IN CAMERA
SESSION:**

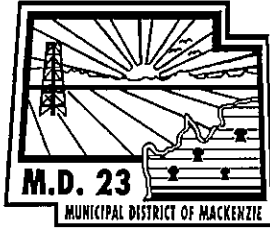
12. a) Legal Matter
*Freedom of Information and Protection of Privacy Regulation
Section 18(1) (e)*

**NEXT MEETING
DATE:**

13. a) **Regular Council Meeting**
Tuesday, January 25, 2005
6:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

14. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Minutes – Regular Council Meeting December 14, 2004
Agenda Item No:	32)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the December 14, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the December 14, 2004 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, December 14, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
John W. Driedger	Councillor
Greg Newman	Councillor
Ed Froese	Councillor
Jim Thompson	Councillor
Willy Neudorf	Councillor
Peter Braun	Councillor
Lisa Wardley	Councillor

ABSENT:

Stuart Watson	Councillor
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ALSO PRESENT:

Bill Landiuk	Interim CAO/Director of Corporate Services
Barb Spurgeon	Executive Assistant
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning and Emergency Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, December 14, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:04 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04- 874 MOVED by Councillor Thompson

That the agenda be adopted as amended with the addition of:

- 10. I) Husky Energy Enforcement Services
- 11. c) REDI Business Plan
- 12. b) Contract Issues
- 12. c) Negotiations

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the November 22, 2004
Regular Council Meeting**

MOTION 04- 875 MOVED by Councillor Newman

That the minutes of the November 22, 2004 Regular Council Meeting be adopted as presented.

CARRIED

MOTION 04-876 MOVED by Councillor Newman

That the minutes of the November 24 and 25, 2004 Special Council Budget Meeting be adopted as presented.

CARRIED

MOTION 04-877 MOVED by Councillor Newman

That the minutes of the December 6 and 7, 2004 Special Council Budget Meeting be adopted as amended.

CARRIED

DELEGATIONS: 5. a)

PUBLIC HEARINGS: 6. a) **Bylaw 461/04 – Municipal Reserve Property Closure Part of Plan 882 1687, Block 4 Lot 4 MR, Zama**

Reeve Neufeld called the public hearing for Bylaw 461/04 to order at 10:07 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 461/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 461/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 461/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 461/04 at 10:10 a.m.

MOTION 04-878
Bylaw 461/04
Second reading

MOVED by Councillor Braun

That second reading be given to Bylaw 461/04 being a bylaw to close part of Municipal Reserve on Plan 882 16887, Block 4, Lot 4MR.

CARRIED

MOTION 04-879
Bylaw 461/04
Third reading

MOVED by Councillor Neudorf

That third reading be given to Bylaw 461/04 being a bylaw to close part of Municipal Reserve on Plan 882 16887, Block 4, Lot 4MR.

CARRIED

6. b) Bylaw 470/04 – Land Use Bylaw Amendment to add “Auto Body Shop” to Hamlet Commercial District 2

Reeve Neufeld called the public hearing for Bylaw 470/04 to order at 10:11 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 470/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 470/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 470/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 470/04 at 10:12 a.m.

MOTION 04-880

Bylaw 470/04

Second reading

MOVED by Councillor Wardley

That second reading be given to Bylaw 470/04 being a bylaw to add Auto Body Shop to Hamlet Commercial District 2.

CARRIED

MOTION 04-881

Bylaw 470/04

Third reading

MOVED by Councillor Braun

That third reading be given to Bylaw 470/04 being a bylaw to add Auto Body Shop to Hamlet Commercial District 2.

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Report

Councillor Froese reported no meetings.
Councillor Braun reported on the La Crete Recreational Board and Landfill Authority meeting.
Councillor Newman reported on the Rural Water Services Board.
Councillor Thompson reported no meetings.
Councillor Wardley reported on the Zama Fire Department Election, Recreational Board, and the Mackenzie Library Board.
Councillor Neudorf reported no meetings.
Councillor Driedger reported on NAIT meeting, Mackenzie Housing Management Board meeting, AISH Conference, Rural Water Services Board, and the Mackenzie Library Board meeting.
Deputy Reeve Sarapuk reported on Veterinary Services Incorporated meeting, and REDI Management meeting.
Reeve Neufeld reported no meetings.

MOTION 04-882 **MOVED** by Councillor Braun

That the verbal reports of Council be received as information.

CARRIED

7. b) CAO Report

MOTION 04-883 **MOVED** by Councillor Driedger

That the verbal report by the Interim Chief Administrative Officer be received as information.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10. a) Bylaw 471/04 – School Zones and Speed Zones

MOTION 04-884 **MOVED** by Councillor Newman

Bylaw 471/04

First reading

That first reading be given to Bylaw 471/04 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

CARRIED

**10 b) Bylaw 473/04 – Land Use Bylaw Amendment
Buffalo Lake Estates Truck Routes**

MOTION 04-885

Bylaw 473/04

First reading

MOVED by Councillor Newman

That first reading be given to Bylaw 473/04 being a Land Use bylaw amendment to establish a truck route for the Buffalo Lake Estates area.

CARRIED

MOTION 04-886

Bylaw 473/04

Second reading

MOVED by Councillor Braun

That second reading be given to Bylaw 473/04 being a Land Use bylaw amendment to establish a truck route for the Buffalo Lake Estates area.

CARRIED

MOTION 04-887

Requires Unanimous

Consent

MOVED by Councillor Neudorf

That consideration be given to go to third reading for Bylaw 473/04 being a Land Use bylaw amendment to establish a truck route for the Buffalo Lake Estates area.

CARRIED

MOTION 04-888

Bylaw 473/04

Third reading

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 473/04 being a Land Use bylaw amendment to establish a truck route for the Buffalo Lake Estates area.

CARRIED

Reeve Neufeld recessed the meeting at 11:00 a.m.
Reeve Neufeld reconvened the meeting at 11:15 a.m.

**GENERAL
REPORTS:**

8. b) Action List

MOTION 04-889 **MOVED** by Councillor Froese

That a letter be written to Frank Oberle, MLA and copied to Lyle Olberg, Minister of Transportation and Pearl Calahassen, Minister of Northern Development to arrange a meeting on Highway 88.

CARRIED

MOTION 04-890 **MOVED** by Councillor Newman

That a letter be written to Frank Oberle to arrange a meeting with the appropriate Minister to restart the Caribou Mountain Wildland Management Plan.

CARRIED

MOTION 04-891 **MOVED** by Councillor Neudorf

That the Action List be received for information.

CARRIED

**OPERATIONAL
SERVICES:**

9. a) Award of Transfer Station Waste Hauling Contract

MOTION 04-892 **MOVED** by Councillor Driedger

That the hauling of Transfer Station Waste Contract be awarded to L&P Disposals for \$502,005.60.

CARRIED

9. b) La Crete Tire and Battery Oversizing Payment

MOTION 04-893 **MOVED** by Councillor Froese

Requires 2/3

Majority

That authorization be given for payment of the following invoice to La Crete Tire and Battery:

\$3,296.39 for Oversizing of sewer and water lines along 109th Avenue in La Crete.

To be funded from the General Capital Reserve (97-760)

CARRIED

9. c) Vehicle Unit # 1218 Replacement

MOTION 04-894

Requires 2/3

Majority

MOVED by Councillor Newman

That a vehicle be purchase to replace Unit #1218 at a cost of \$11,000, \$1,700 to be funded from the Vehicle and Equipment Reserve (04-761-31) and \$9300 to be funded by the insurance company.

DEFEATED

MOTION 04-895

MOVED by Deputy Reeve Sarapuk

That a vehicle be purchased to replace Unit #1218 at a cost of \$29,300, \$20,000 to be funded from the Vehicle and Equipment Reserve (04-761-31) and \$9300 to be funded by the insurance company.

CARRIED

9. d) Prairie Grain Roads Funding

MOTION 04-896

MOVED by Councillor Driedger

That authorization be given to proceed with the application for 99th Street Upgrading under the Prairie Grain Roads Funding Program.

CARRIED

Reeve Neufeld recessed the meeting at 12:07 p.m.
Reeve Neufeld reconvened the meeting at 1:05 p.m.

9. e) Director's Report

MOTION 04-897

MOVED by Councillor Neudorf

That the written report submitted by the Director of Operational Services be accepted as presented.

CARRIED

MOTION 04-898 **MOVED** by Councillor Newman

That the agreement for the senior snow plow flags be interpreted as all residents of the property are: senior, handicapped or are spouses or dependents of seniors or handicapped persons.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10 c) **Bylaw 474/04 – Imposition of Offsite Levies for
Lift Station No. 5 in La Crete**

MOTION 04-899 **MOVED** by Councillor Newman

Bylaw 474/04

First reading

That first reading be given to Bylaw 474/04 being a bylaw to establish offsite levies for the areas benefiting from Lift Station No. 5 in La Crete.

CARRIED

10 d) **Bylaw 475/04 – Land Use Bylaw Amendment
To Add Homestead to Land Use Bylaw 422/04**

MOTION 04-900 **MOVED** by Deputy Reeve Sarapuk

Bylaw 475/04

First reading

That first reading be given to Bylaw 475/04 being a Land Use bylaw amendment to add 'Homestead' to Land Use Bylaw 422/04.

CARRIED

10 e) **Development Permit Application 331-DP-04
Plan 882 1687, Block 6, Lot 1: Direct Control District 2**

MOTION 04-901 **MOVED** by Councillor Braun

That Development Permit 331-DP-04 be approved with the following conditions:

CONDITIONS OF APPROVAL

1. Building setbacks: front yard 9.1 meters (30 feet), side yard 9.1 meters (30 feet), rear yard 9.1 meters (30 feet).

2. Provide parking as follows: The minimum parking standards are 1 stall per 37.16 sq m (400 sq. ft.) of gross floor area. "One parking space, including the driveway area, shall occupy 300 square feet."
3. The Municipality has assigned the following address to the noted property (**958-Tower Road**). You are required to display the address (**958**) to be clearly legible from the street **facing Tower road** and be on a contrasting background. The minimum size of the characters shall be four inches in height.
4. The architecture, construction materials and appearance of the shall be accepted standards and shall compliment the natural features and character of the site and neighborhood.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for M.D. of Mackenzie at 928-3983. Access to be constructed to MD of Mackenzie standards and at the developers expense.

Please note

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at an M.D. of Mackenzie office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

CARRIED

10 f) Letter From Cabin Owners: Bistcho Lake Fire

MOTION 04-902 **MOVED** by Councillor Driedger

That another letter be written to the Minister of Sustainable Resource Development from the Reeve for full compensation to the cabin owners for their losses from the Bistcho Lake fire in July 2004.

CARRIED

10 g) MD Owned Land

MOTION 04-903 **MOVED** by Councillor Wardley

That administration proceed with the sale of the following properties:

- NORTHVER, Lot 6 – Tax forfeiture
- 2777RS, BI 1, Lot 6 - Tax forfeiture
- 2938RS, BI 8, Lot 8 - Tax forfeiture
- 2938RS, BI 7, Lot 15 – Vacant lot in Fort Vermilion - Sale proceeding
- 0326173, BI 1, Lot 16 - Old Office in Fort Vermilion - Sale proceeding
- 8923048, BI 20, Lot 7 – Zama Fire & rescue training site - Recommend selling
- 8821687, BI 11, Lot 1 – Lease in Zama - Recommend selling
- 8821687, BI 7, Lot 1 - Lease in Zama - Recommend selling
- 8821687, BI 1, Lot 1 – Lease in Zama - Recommend selling
- 9623203, Lot 3 – Vacant lot in Zama - Recommend selling

CARRIED

Reeve Neufeld recessed the meeting at 2:30 p.m.
Reeve Neufeld reconvened the meeting at 2:45 p.m.

10 h) Memorandum of Agreement:
Municipal District of Mackenzie and
La Crete Municipal Nursing Association

MOTION 04-904 **MOVED** by Councillor Braun

That negotiations be entered into with La Crete Municipal Nursing Association for the sale of the duplex in La Crete.

CARRIED

10 i) Enhanced Policing

MOTION 04-905 **MOVED** by Councillor Driedger

That the Enhanced Policing Agreements be received as information.

CARRIED

10 j) La Crete MD Office Building Task Force

MOTION 04-906 **MOVED** by Councillor Wardley

That the La Crete MD Office Building Task Force be established and Councillor Braun Councillor Driedger Councillor Newman be appointed to the Task Force.

CARRIED

MOTION 04-907 **MOVED** by Councillor Neudorf

That the La Crete MD Office Building Task Force Terms of Reference be adopted as amended.

CARRIED

10 k) Director's Report

MOTION 04-908 **MOVED** by Councillor Newman

That the written report submitted by the Director of Planning, Emergency, and Enforcement Services be accepted as presented.

CARRIED

10. l) Husky Energy Enforcement Services

MOTION 04-909 **MOVED** by Councillor Neudorf

That a contract be entered into with Husky Energy for enforcement services on their License of Occupation roads and that Husky Energy be charged for all costs associated with the contract including a 20% administration fee on a one year trial basis.

CARRIED

**CORPORATE
SERVICES:**

11. a) Bylaw 439/04 – Local Improvement for Water

MOTION 04-910

Requires 2/3 Majority
Bylaw 439/04
Second Reading

MOVED by Councillor Newman

That second reading be given to Bylaw 439/04 being a bylaw to approve a local improvement charge for water from 94th Avenue along 97th Street to 101 Avenue; from 97th Street along 101 Avenue to 99th street to the north end of Plan 9421213, Block 19, Lot 3 in the Hamlet of La Crete.

CARRIED

MOTION 04-911

Requires 2/3 Majority
Bylaw 439/04
Third Reading

MOVED by Councillor Braun

That third reading be given to Bylaw 439/04 being a bylaw to approve a local improvement charge for water from 94th Avenue along 97th Street to 101 Avenue; from 97th Street along 101 Avenue to 99th street to the north end of Plan 9421213, Block 19, Lot 3 in the Hamlet of La Crete.

CARRIED

11. b) Bylaw 449/04 – Local Improvement for Water

MOTION 04-912

Requires 2/3 Majority
Bylaw 449/04
Second Reading

MOVED by Councillor Newman

That second reading be given to Bylaw 449/04 being a bylaw to approve a local improvement charge for water from 94th Avenue along 92nd Street to 95th avenue; from 92nd Street along 95th Avenue to 95th street and 100th Avenue to the east side of Plan 042 4700, Block 2, Lot 13, along 94th Street south of 100th Avenue in the Hamlet of La Crete.

CARRIED

MOTION 04-913

Requires 2/3 Majority
Bylaw 449/04
Third Reading

MOVED by Councillor Braun

That third reading be given to Bylaw 449/04 being a bylaw to approve a local improvement charge for water from 94th Avenue along 92nd Street to 95th avenue; from 92nd Street along 95th Avenue to 95th street and 100th Avenue to the east side of Plan 042 4700, Block 2, Lot 13, along 94th Street south of 100th Avenue in the Hamlet of La Crete.

CARRIED

11. C) REDI Business Plan

MOTION 04-914 **MOVED** by Councillor Newman

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (3:55 p.m.)

CARRIED

**IN CAMERA
SESSION:**

12. a) Legal Advice

12. b) Contract Negotiations

12. c) Negotiations

MOTION 04-915 **MOVED** by Councillor Wardley

That Council come out of camera (4:55 p.m.).

CARRIED

MOTION 04-916 **MOVED** by Councillor Driedger

That a letter be written to the Town of High Level requesting they repeal the Land Use Bylaw amendment or consider the IDP to be terminated.

CARRIED

NEXT

MEETING DATE:

13. a) **Tuesday, January 11, 2005**
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 14. a) Adjournment

MOTION 04- 917 **MOVED** by Councillor Wardley

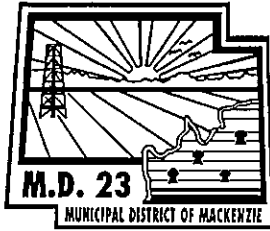
That the Regular Council meeting be adjourned (4:52 p.m.).

CARRIED

These minutes were adopted this 11th day of January 2005.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Frank Oberle, MLA - Delegation
Agenda Item No:	5 a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council invited Frank Oberle to attend a Council meeting to meet with the MLA and update him on the issues of importance to the MD Council. Mr. Oberle will be attend the meeting at 11:00 a.m. and stay through the lunch hour.

COSTS / SOURCE OF FUNDING:

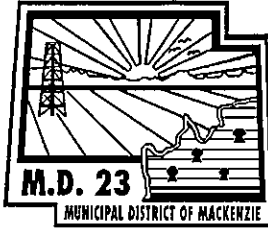
RECOMMENDED ACTION:

For discussion.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Originated By:	Barb Spurgeon, Executive Assistant
Title:	Action List
Agenda Item No:	8.2)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For Discussion

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the Action List be accepted for information.

Review:

Dept.

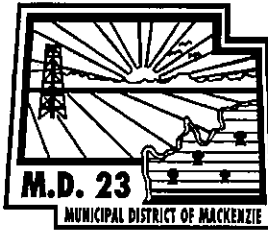
C.A.O.

M.D. of Mackenzie Action List

Council Meeting Motions Requiring Action

Motion Date & Name	Action Required	Status
03-128 Feb 25 Paul	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	July 5, 2004 – have received signed Band Council Resolution for use of the road. Working with legal counsel to draft a long term agreement.
Oct. 28 Barb	That meetings be set up with Council and each Band.	New letters have been sent out requesting meetings and providing topics of discussion.
04-348 May 4 Paul	That the MD participate in a Land Use Planning Process with appropriate stakeholders for the purpose of expanding agricultural land.	First Land Use Planning Session complete. Currently drafting Terms of Reference for Committee. Will be establishing meeting after AAMD&C convention.
June Barb	That a Strategic Planning Retreat be arranged.	In March 2005 after new CAO is hired.
04-751 Oct 13 Barb	That the Task Force be authorized to proceed with a functional plan for the construction of a medical clinic in High Level.	On hold until completion of Consultant's report and joint stakeholder meeting. Joint meeting on hold until consultant's report comes back.
04-840 Paul	That the resolution on basic level of policing for AAMD&C 2005 Convention be brought back to Council for further consideration.	In progress
04-860 Nov 22 Barb	That a letter be written to the Regional Health Authority requesting a meeting.	Complete. Date set for February 22, 2005
04-863 Nov 22 Paul	That a CD be produced with a voice-over of the highlights of the Highway 88 presentation.	To be complete by March 2005
Nov 24 Paul	That a policy be developed outlining the responsibilities and accountabilities of the Recreation Boards.	This project is proceeding and will be presented to council in March
Nov 24 Paul	That an analysis of vehicle purchases versus leasing be brought back to Council	This project is proceeding and will be presented to council at a meeting in March
Nov 24 Paul	That an information package on water rates be sent to all ratepayers once they are approved.	Information package will be distributed at January meeting
Nov 25 Barb	Invite Frank Oberle, MLA to attend a meeting with Council	Complete Will attend January 11 meeting.
04-889 Dec 14 Barb	A letter be written to Frank Oberle and copied to Lyle Olberg and Pearl Calahassen to arrange a meeting on Highway 88.	Complete

04-890 Dec 14	A letter be written to Frank Oberle to arrange a meeting with the appropriate Minister to restart the Caribou Mountain Wildland Management Plan.	Complete
04-902 Dec 14 Paul	A letter be written to the Minister of Sustainable resources from the reeve for full compensation to the cabin owners for their losses from the Bistcho Lake fire.	Complete
04-916 Dec 14 Paul	A letter be written to the Town of High Level requesting they repeal the land use bylaw amendment or consider the IDP to be terminated.	Complete. Response will be discussed at January 11 meeting



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	2005 Engineering Services
Agenda Item No:	9.2)

BACKGROUND / PROPOSAL:

Policy PW027 – Supply of Engineering Services states that GPEC Consulting Ltd. and EXH Engineering Services Ltd. will be the preferred engineers until budget 2005 is approved by Council. At that time the policy was to be reviewed. This was overlooked during budget deliberations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The three options are to:

1. Amend the policy to extend the existing engineering services agreement by one year.
2. Amend the policy to extend the existing engineering services agreement by three years.
3. Request proposals from various firms for new three year contracts.

The advantage to extending the servicing agreements for three years is that GPEC and EXH have worked on projects with the MD under the agreement for four years, from 2001 to 2004 and are familiar with the projects. Changing engineering firms at this point would delay the completion of a number of the capital projects by several months. The proposed extension to the contracts is reflected in the revised policy PW027 attached.

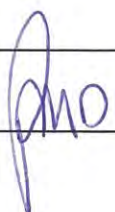

Administration has found the relationship with GPEC and EXH as satisfactory and has no objection with the extension of these engineering services agreements for three years.

COSTS / SOURCE OF FUNDING:

Included in 2005-2007 operating and capital budgets.

RECOMMENDED ACTION:

That Policy PW027 – Supply of Engineering Services be adopted as amended.

Author: M. Krahn	Reviewed: 	C.A.O.: 
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Municipal District of Mackenzie No. 23

Title	Supply of Engineering Services	Policy No.	PW027
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Legislation Reference	Municipal Government Act, Section 18
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Purpose:

To provide guidelines for the provision of engineering services for various projects within the Municipal District of Mackenzie No. 23

Policy Statement and Guidelines

Council for the Municipal District of Mackenzie recognizes that a process should be in place to provide guidelines when acquiring engineering services within the municipality. Council has determined that the supply of these services will be separated into two distinct areas, hamlet and non-hamlet.

In keeping with past decisions and discussions the guidelines will be established as follows:

- a) In hamlet areas GPEC Consulting Ltd. is the preferred firm until Budget ~~2005~~ **2008** is approved by Council.
- b) In non-hamlet areas EXH Engineering Services Ltd. until is the preferred firm until Budget ~~2005~~ **2008** is approved by Council.
- c) Projects with an estimated value of more than \$500,000 will be treated individually. The information will be taken to Council for a decision.
- d) The appointment of the two firms listed in sections a) and b) shall be valid until budget ~~2005~~ **2008** is presented and approved. As part of that budget process a selection process will be undertaken to select a firm, or firms, for a further three year period for the hamlet and non-hamlet areas.
- e) The appointment of the two engineering firms will be reviewed annually during the budget process.

	Date	Resolution Number
Approved	March 19, 2002	02-219
Amended		
Amended		

December 21, 2004

Municipal District of Mackenzie No. 23
P.O. Box 1690
La Crete, AB T0H 2H0

Attention: Mr. Michel Savard, RET, R.P.T. (Eng)
Director of Operational Services

**RE: Extension to Engineering Services Agreement
EXH Engineering Services Ltd.**

Further to our recent meeting and subsequent discussions, please consider this as a formal request to extend our existing Engineering Services Agreement for an additional two years, to December 31, 2006.

EXH has an extensive presence and commitment to Northwestern Alberta, however to assist us in determining staffing requirements that are appropriate for our continued commitments, we need to identify those responsibilities. This then allows us to offer permanence to prospective staff that we relocate into the area, thereby providing stability to our level of service to our clients.

The MD of Mackenzie is one of our main clients in this area of Alberta and it is for this reason that we have chosen to locate an Area Office in La Crete. During the past year we have assisted the MD with many significant projects that are of important to the ratepayers. A few examples include;

- o 94th Avenue from 100street to SH 697
- o Rosenberger drainage improvements,
- o High Level East drainage improvements
- o Reconstruction of Highway 88 north of Fort Vermilion
- o Base paving of 16km of Hwy 88 south towards the La Crete connector

In addition, EXH assisted with ongoing duties such as gravel exploration and inventories, bridge inspections and repairs, and ongoing assistance and professional advice to administration staff on a



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Highway 58
Agenda Item No:	9.b)

BACKGROUND / PROPOSAL:

The Town of Rainbow Lake has requested our support of their initiative to receive increased maintenance from Alberta Transportation on Highway 58.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a copy of the letter sent to Alberta Transportation by Rainbow Lake.

COSTS / SOURCE OF FUNDING:


N/A

RECOMMENDED ACTION:

That a letter be sent to Alberta Transportation in support of the Town of Rainbow Lake's initiative to received increased maintenance on Highway 58.

Author: M. Krahn

Reviewed: 

C.A.O.: 

John Engleder P.Eng
Regional Director
3rd fl Provincial Building
9621 - 96 Avenue
Peace River T8S 1T4

Dear Sir,

Re: Highway 58 Maintenance

The Town of Rainbow Lake would like to vehemently express our concern regarding the condition of Highway 58. The condition and maintenance of the Highway has deteriorated to the point where vehicle travel east and west has become perilous, especially in conjunction with the winter season. In particular, maintenance on the area east of the Chinchaga Bridge to the Town High Level has been deplorable.

It has long been recognized that Highway 58 is substandard and does not meet current design standards for a major transportation route.

The Community of Rainbow Lake and the major industries in the area all rely heavily on the Highway, as the sole surface transportation link, for the transportation of goods, service personnel and to access major centers. The usual winter rush of heavy oilfield hauling has begun. To exacerbate the situation, Alberta Transportation approved the use of the Highway for a major log haul during the winter of 2004 and onward.

It is our understanding that widening and an overlay for a further 34 km is planned for the near future and this will be a welcome upgrade. During the interim, and for the remainder of the route, it is imperative that increased maintenance on the Highway be a top priority for Alberta Transportation.

The Town of Rainbow Lake area has been a net contributor to the Provincial Economy for many years and we do not accept the argument that due to our location we should accept a lesser standard for our roads. Fatalities or injuries while travelling on an Alberta Highway is not an acceptable risk to either our full-time residents or for those who temporarily come to work in the patch.

The Province has placed a high priority on work site safety and accident prevention, yet the Province continues to neglect our major access route upon which our truckers work, and upon which we travel to work.

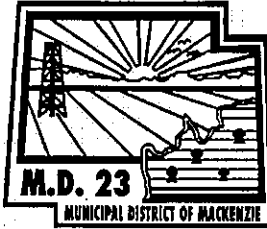
Thank you for your immediate attention to this matter.

If you have any questions, please do not hesitate to call the undersigned at (780) 956 8723.

Yours truly,

John Watt
Mayor

Cc: Frank Oberle, MLA
Lyle Oberg Minister of Transportation and Infrastructure



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Transfer Station Waste Hauling Unit Price Increase
Agenda Item No:	9.c)

BACKGROUND / PROPOSAL:

On November 18, 2004, tenders were received for the Hauling of Transfer Station Waste Contract; L & P Disposals was the low bidder and was later awarded the Contract. At the November 27, 2004 meeting of the Mackenzie Regional Waste Management Commission, a ten percent rate increase was approved effective on January 1, 2005, the new contract commences on the same day. At that meeting Municipal District Council and Administration were advised of the rate increase. On December 19, 2004 L & P Disposals provided Administration with the attached letter requesting a unit price increase due to the landfill rate increase.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

During the contract preparation Administration estimated that on an average month approximately 209.7 tonnes of waste is delivered to the landfill from Municipal District transfer stations. The current rate at the landfill for Transfer Station Waste is \$25.40 per tonne the new rate will be \$27.94 per tonne per the attached notice.

The Contract Unit Price increase as estimated by administration is as follows:

\$27.94 per tonne x 209.7 tonne/month = \$5,859.02
\$25.40 per tonne x 209.7 tonne/month = \$5,326.38

	\$5,859.02
-	\$5,326.38
	<u>\$ 532.64</u>

Based on these calculations administration would accept a rate increase of \$532.64 per month. L & P Disposals has requested an increase of \$.95 per 6 yard bin and \$7.80 per 40 yard bin, which works out to a monthly increase of \$532.01 or \$19,152.36 over the three year contract.

Administration feels that this is a reasonable amount to request as the Municipal District is partly responsible for setting the rates and contractors cannot budget for an unknown increase to the rates that are built into their bid.

COSTS / SOURCE OF FUNDING:

The increase to the contract price will be funded out of professional fees code in the solid waste operating budget.

RECOMMENDED ACTION:

That the 2004 Hauling of Transfer Station Waste Contract be amended to provide for the 10% increase in tipping fees by increasing the unit prices by \$.95 per 6 yard bin and \$7.80 per 40 yard bin.



Author: S.Rozee	Operational Services	Reviewed: P. Driedger	C.A.O.: 
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L & P Disposals
Box 179
High Level, Ab.
T0H 1Z0

Dec. 19/2004

MD 23
Attn: Steve Rozee

Re: Increase in landfill tipping fees.

Request to increase the dumping fees on 6 yd and 40 yd bins, due to the Mackenzie Regional Landfill increasing tipping fees as of January 1/2005.

Increase 6yd bin \$0.95 each
40yd bins \$7.80 each.

Larry Bateman

MACKENZIE REGIONAL WASTE MANAGEMENT COMMISSION

December 13, 2004

NOTICE OF PRICE INCREASE

Over the past few years the Commission has faced several challenges, including the requirement to put funds in a reserve account to reclaim the landfill, increased environmental requirements and a decrease in overall tonnage. Until now the Board has cut costs and used reserve funds to cover any requirements, and the tonnage rate has remained the same. However it is now clear that fees have to increase, therefore the Board is giving notice that effective January 1, 2005 there will be a Ten Percent (10%) increase in the basic tonnage rate for the landfill, with all other rates to remain the same.

The Fee Schedule approved by the Board is as follows:

**The Fee Schedule as Amended Effective January 1, 2005
Resolution passed on November 27, 2004**

**Mackenzie Regional Waste Management Commission
Fee Schedule "A" Bylaw 02-04**

Members of Mackenzie Regional Waste Management Commission		
Material	Fee	Additional Fees
Residential	\$27.94/Tonne	
Commercial Industrial	\$27.94/Tonne	
Construction & Demolition	\$27.94/Tonne	
Transfer Station	\$27.94/Tonne	
Liquid Sump	\$11.00/Tonne	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Assorted Metals	\$27.94/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
Wooden Burnable	No Charge	
Oil, Oil Container	No Charge	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Vehicle Tires	No Charge	If tires have rims there will be an \$5 charge for rim removal
Industrial Tires	\$10/Tire	Tires with rims will not be accepted
Freon Removal Charge	\$15/item	
Assorted Metals	\$27.94/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
White Goods	\$27.94/Tonne	

Asbestos	\$100 min charge or \$27.94/Tonne	The waste hauler is also responsible for all fees associated for disposal of Asbestos
Animals	\$27.94/Tonne	For large animals or quantities the waste hauler is responsible for all fees associated for disposal
Clean Soil	No Charge	
Hydrocarbon Contaminated Soil	As per agreement with EMS	See agreement for rates

NON-Members of Mackenzie Regional Waste Commission Fees		
Material	Fee	Additional Fees
Residential	\$34.92/Tonne	
Commercial Industrial	\$34.92/Tonne	
Construction & Demolition	\$34.92/Tonne	
Transfer Station	\$34.92/Tonne	
Liquid Sump	\$34.92/Tonne	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Assorted Metals	\$34.92/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
Wooden Burnable	No Charge	
Oil, Oil Container	No Charge	Contamination or Spillage, results in waste hauler responsible for all associated clean up costs.
Clean Soil	No Charge	
Vehicle Tires	No Charge	If tires have rims there will be an \$5 charge for rim removal
Industrial Tires	\$12.50/Tire	Tires with rims will not be accepted
Freon Removal Charge	\$15/item	
Assorted Metals	\$34.92/Tonne	If metal is contaminated with waste the hauler will be charged \$50/hr for sorting
White Goods	\$34.92/Tonne	
Asbestos	\$100 min charge or \$34.92/Tonne	The waste hauler is also responsible for all fees associated for disposal of Asbestos
Animals	\$34.92/Tonne	For large animals or quantities the waste hauler is responsible for all fees associated for disposal

For further information please contact the Landfill Scale House at 926-2958.

Ron Pelensky
Director of Operations



M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Rural Water Servicing Board – Servicing Deposit Agreement
Agenda Item No:	9.d)

BACKGROUND / PROPOSAL:

The Rural Water Services Board has been studying options in rural water servicing options. The conceptual design and cost estimate has been completed and reviewed by the board and Federal / Provincial grants are expected to be available later this summer.

With the above initial work completed it is now up to the board to solicit support for the project. The support is in the form of a deposit and the signing of the Servicing Deposit Agreement which outlines the terms of the deposit. This deposit will be held in trust by the M.D. until the criteria outlined in the agreement is fulfilled.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Agreement to be presented at council meeting

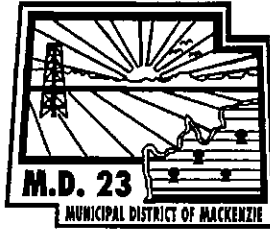
FINANCIAL IMPLICATIONS:

N/A

RECOMMENDED ACTION:

Accept the Rural Water Services Board – Servicing Deposit Agreement as presented.

Author: 	Reviewed: 	C.A.O.: 
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M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Highway 88 Connector and Highway 697 Intersection
Agenda Item No:	9.e)

BACKGROUND / PROPOSAL:

At the December 9, 2003 Council meeting, Council made a resolution supporting that all southbound traffic accessing the Highway 88 Connector to use the jug handle. At the November 2, 2004 Council meeting, Council made the following motion in support of their previous resolution.

Motion 04-862

"That a letter be written to Alberta Transportation requesting signage that all southbound traffic accessing 88 Connector use the jug handle; and that the Highway 697 & 88 Connector Intersection Safety Review be received for information."

Administration proceeded as Council directed with a letter to Alberta Transportation (see attached).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is Alberta Transportations response.


Alberta Transportation does not support directing all eastbound traffic onto the jug handle. As council is aware, there have been numerous situations where there was traffic congested at the intersection due to traffic turning east from on Secondary Highway 697 and the jug handle at the same time, thereby causing potential incidents. By moving all eastbound traffic onto the jug handle we would be decreasing this concern.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

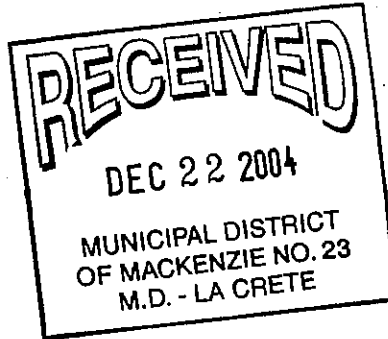
That a letter be written to the Minister of Transportation requesting Council's recommendation be implemented.

Author: M. Krahn Reviewed:  C.A.O.: 

December 15, 2004

Our Files: 2180-23
1960-697

Mr. Mike Savard, R.E.T., R.P.T. (Eng)
Director of Operational Services
Municipal District of Mackenzie No. 23
P.O. Box 1690
La Crete, Alberta
T0H 2H0



Dear Mr. Savard:

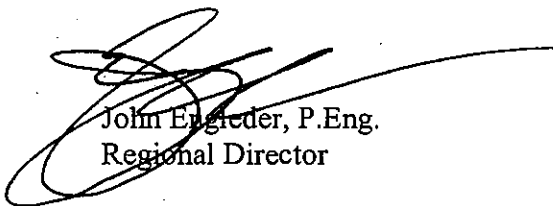
Re: Intersection of Highway 697 and Highway 88 Connector

Thank you for your letter of December 2, 2004. The safety of this intersection is very important to Alberta Infrastructure and Transportation. The Department recognizes that Council passed this resolution with the intent of improving traffic safety. However, signs and laws are more effective at changing a driver's expectations than their behavior. While "No Left Turn" is often used in urban environments where left turns are still physically possible, the lower speeds involved are less likely to have fatal consequences when drivers disobey the signs.

Northbound drivers are currently fairly cautious and alert for errant left turning southbound vehicles when approaching this intersection. Placing signage directing all southbound traffic turning east onto the jug-handle will change motorist expectations, potentially making them less alert to those motorists that continue to make left turns at this intersection. Large combination vehicles, with their limited acceleration, should continue to use the jug-handle to remove themselves from the southbound traffic stream and wait for a break in traffic to safely cross the highway. Alberta Infrastructure and Transportation does not support directing all the eastbound traffic onto the jug-handle.

Please call me at (780) 624-6280 if you have any questions regarding this matter.

Yours truly,



John Engleder, P.Eng.
Regional Director

WG/sb



Municipal District of Mackenzie No. 23
P.O. Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

December 2, 2004

John Engleder
Alberta Transportation
Room 301, Provincial Building
9621-96 Ave
Peace River AB T8S 1T4

Dear Mr. Engleder:

RE: Highway 697 and Highway 88 Connector Intersection

At the December 9, 2003 Council meeting, Council made a resolution supporting that all southbound traffic accessing the Highway 88 Connector to use the jug handle. At this time, we request that signage reflecting this direction be placed at the above mentioned intersection.

We look forward to having this safety issue resolved in a timely manner.

If you have any further questions, please call me at (780) 928-3983.

Sincerely,

Mike Savard R.E.T., R.P.T. (Eng)
Director of Operational Services

**Report
Director Operational Services**

TO: Council

FROM: Paul Driedger, Acting Director of Operational Services

DATE: January 11, 2005

Following is a summary of the Operational Services department during the past month:

Agricultural Services

- **High Level East**
Phase II has been tendered with the contract awarded to Dechant Construction in the amount of \$164,295. Completion dates are December 31, 2004 and June 15, 2005 to do necessary cleanup and seeding. This project is 65% funded by Alberta Environment.

Administration

- **Cathodic Protection Program**
The program is underway in Fort Vermilion.
- **Staffing**
In the absence of the Director of Operations, Paul Driedger has temporarily taken on the responsibility of this position until a replacement has been found.
- **Mike attended a meeting between Little Red River Cree Nation and John Englander on December 13 to discuss the Garden River Road but no discussions ensued as Little Red River Cree Nation did not attend the meeting.**

Capital Projects

- **Tire Marshalling**
Tire Marshalling is complete. The MD was approved for an additional \$1252 from the Tire Recycling Association of Alberta for the program as we went over the original allotted \$30,000 by this amount.
- **Most projects have been completed and final invoices have been/are being paid.**

La Crete Projects

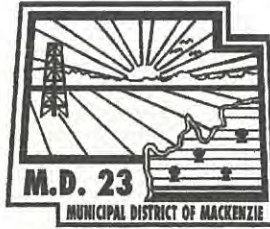
- **La Crete Water Treatment Plant Upgrade**
Construction is on schedule. They are currently constructing the upper structure of the Plant.
- **99th Street Paving Prairie Grain Roads Grant Application**
Administration is currently proceeding with the application for funding for paving of 99th Street under the Prairie Grain Roads Program.

Zama Projects

- **Zama Water Treatment Plant**
The Membrane Pilot Study by GE Osmonics / DWG Process Supply is currently in process. The Nanofiltration pilot plant that is a part of the study has now been operating at the water treatment plant for six (6) weeks. A review of the raw and treated water analysis results confirm the treated water quality (permeate) effluent from the pilot plant has been within target levels. The Nanofiltration equipment is considered to be performing very well and producing consistent high quality water.



Paul Driedger
Acting Director of Operational Services



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Bylaw 471/04 – School Zones and Speed Zones
Agenda Item No:	10.2)

BACKGROUND / PROPOSAL:


At their December 14, 2004 meeting Council gave first reading to Bylaw 471/04 to update and combine Bylaw 168/99 School Zone and Bylaw 205/00 Speed Limit as well as adding speed zones for the Buffalo Lake Estates, which had previously been approved by Council via motion.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Bylaw establishes school zones and signage for both hamlet and rural schools within the MD and speed limits within hamlet and rural areas. All school zones are at 30 kilometers per hour. The speed limit is set at 80 kilometers per hour on gravel roads and 100 kilometers per hour for the La Crete North Access Road and the La Crete South Access Road. Speed limits on the Buffalo Lake Estates Road southeast of La Crete is set at 60 kilometers per hour.

At the last Council meeting, Council requested some changes be made to Bylaw 471/04. The changes have been made as follows:

- Clause 5. b) is defined as follows:
 - b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established

Author: 

Reviewed: 

C.A.O.:

on the outskirts of the hamlets as designated by the Director of Operations.

➤ Clause 6 has been amended to add:

- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road.

The maximum speed limit in Clause 4 was left at 60 kilometers an hour for a couple of reasons. The original request from the area residents was for 60 kilometers an hour. To reduce the speed limit by 10 kilometers an hour defeats the purpose of reducing the speed limit at all. The speed limit should either stay at 80 kilometers an hour or be reduced to 60 kilometers an hour.

COSTS / SOURCE OF FUNDING:

N/A




RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 471/04 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

Motion 2

That third reading be given to Bylaw 471/04 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

Author: 	Reviewed: 	C.A.O.: 
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BYLAW NO. 471/04

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of the Municipal District of Mackenzie No. 23 deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated the roadway in the Buffalo Lake Estates for a special speed zone.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of the Municipal District of Mackenzie No. 23 may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of the Municipal District of Mackenzie No. 23 enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **“Hamlet(s)”** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Municipal District of Mackenzie No. 23
 - b) **“Rural Area”** shall be all other areas within the municipality with the exception of the communities noted above.

2. SCHOOL ZONES

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- d) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- f) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- g) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Bluehills Community School.
- h) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Rocky Lane School.

- i) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13W5M and 300 meters from the south boundary of the same, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Vermilion Peace Private School.
- j) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- k) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- n) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- o) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.

3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within the Municipal District of Mackenzie No. 23 herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a

one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.

- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 168/99 and Bylaw 205/00 be rescinded hereby.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Bylaw 477/05 Land Use Bylaw Amendment Plan 8821687, Block 6, Lot 1, Zama Direct Control District 2 "DC2" to Hamlet General District 1 "HG1"
Agenda Item No:	10. b)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 8821687, Block 6, Lot 1 from Direct Control District 2 "DC2" to Hamlet General District 1 "HG1".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

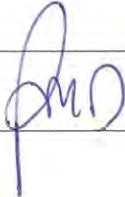
The applicant would like to operate a contractors business on the subject property. The general purpose of the current zoning, Direct Control 2 "DC2", is to control and regulate the development of adult type businesses.

The general purpose of the Hamlet General District 1 "HG1" is to allow a variety of urban-type land uses in isolated, natural resource hamlets and settlements.

No use is to be established that is, or will become, obnoxious by way of noise, odour or fumes.

A. DISCRETIONARY USES

- (1) Ancillary building or use.
- (2) Bulk fuel/propane sales.
- (3) Car wash.
- (4) Cardlock 1.
- (5) Contractor's business.
- (6) Convenience store.
- (7) Hotel.
- (8) Industrial camp.
- (9) Intensive recreation.

Author:	Reviewed: 	C.A.O.:
---------	---	---------

- (10) Laundromat.
- (11) Mobile Home.
- (12) Motel.
- (13) Professional Office.
- (14) Oil field service.
- (15) Repair shop - Autobody.
- (16) Retail store.
- (17) Security suite.
- (18) Service station.
- (19) Storage yard.
- (20) Truck wash.
- (21) Welding shop.

B. MINIMUM LOT AREA

As required by the Development Officer.

C. MINIMUM TOTAL FLOOR AREA

As required by the Development Officer.

D. MINIMUM YARD SETBACKS

Residential:

- 1) Front Yard - 9.1 m (30 feet).
- Rear Yard - 9.1 m (30 feet).
- Side Yard - 3.0 m (10 ft) each.
- Side Yard on Corner Site - 9.1 m (30 feet) on side adjacent to street.

Unless otherwise required by the Development Officer.

2) Commercial:

Retail stores built adjacent to existing similar uses may be built without side yard setbacks where there is lane access unless otherwise required by the Development Officer.

Where there is not lane access - one side yard of at least 4.6 m (15 ft) shall be provided.

3) All other uses:

As required by the Development Officer.

Author:

Reviewed:

C.A.O.:



G. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

H. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

I. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

COSTS / SOURCE OF FUNDING:

N/A

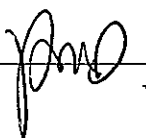
RECOMMENDED ACTION (by originator):

MOTION 1

That first reading be given to Bylaw 477/05 being a bylaw to re-zone Plan 882 1687, Block 6, Lot 1 from Direct Control District 2 "DC2" to Hamlet General District 1 "HG1".

Author:

Reviewed:



C.A.O.:

BYLAW NO. 477/05

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to rezone a lot in the Hamlet of Zama from Direct Control District 2 "DC2" to Hamlet General District 1 "HG1".

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Plan 882 1687, Block 6, Lot 1 in the Hamlet of Zama in the Municipal District of Mackenzie No. 23 be amended from Direct Control District 2 "DC2" to Hamlet General District 1 "HG1", as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

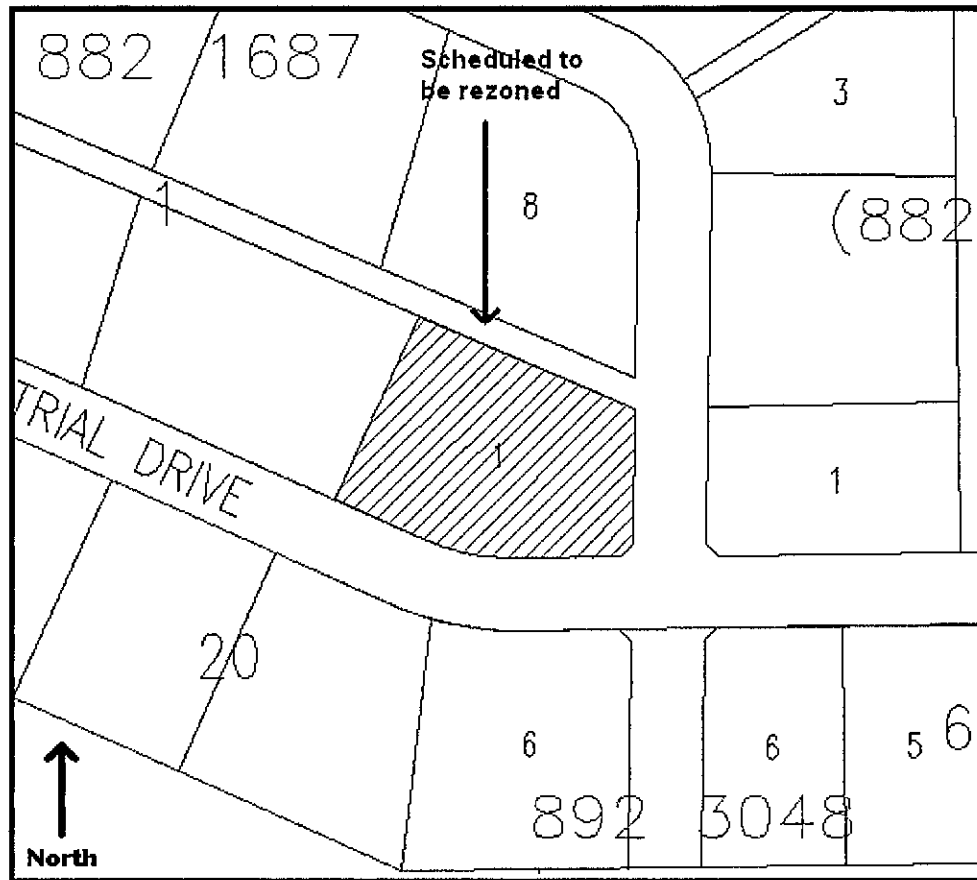
Barbara Spurgeon, Executive Assistant

BYLAW No. 477/05

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 882 1687, Block 6, Lot 1 be amended from Direct Control District 2 "DC2" to Hamlet General District 1 "HG1".



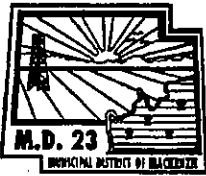
From: Direct Control District 2 "DC2" to

To: Hamlet General District 1 "HG1"

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2005.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 477/05

NAME OF APPLICANT <u>John Krahn</u>		
ADDRESS <u>Box 954</u>		
TOWN <u>La Crete</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>928-3128</u>	BUS. <u>926-0341</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>Watt Mountain Contracting</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>882 1687</u>	BLK <u>6</u>	LOT <u>1</u>
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Direct Control 2 TO: Hamlet General 1 (HG1)

REASONS SUPPORTING PROPOSED AMENDMENT:

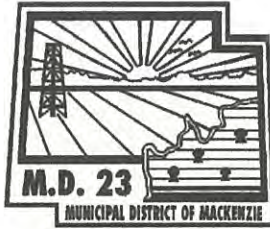
rezoning to allow for contractors business.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 38792

[Signature] APPLICANT DATE Dec 16/04

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature] REGISTERED OWNER DATE Dec 16/04



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 11, 2004
Presented By:	Paul Driedger, Director Planning, Emergency & Enforcement Services
Title:	Subdivision 51-SUB-04 SE 7-105-15-W5M (Corney & Martha Wolfe)
Agenda Item No:	10c)

BACKGROUND / PROPOSAL:

The Planning Department is working on a subdivision application for Corney and Martha Wolfe. The application is for a 10-acre vacant parcel with the proposed easterly boundary starting 495 feet west of the road allowance (diagram attached). The application includes a panhandle access from the rural road. This is a second parcel out of the quarter section.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Corney Wolfe has brought to the attention of one of the Councillors that he is opposed to the concept of a panhandle. Rather, he now wants to extend his subdivision all the way to the road allowance, which would add another 11.09 acres to the subdivision for a total of 21.09 acres. The proposed subdivision is a vacant parcel there are no buildings located on the property.

The Land Use Bylaw states:

7.3 AGRICULTURAL DISTRICT 1 (A1)

D. LOT AREA

Country Residential Uses:

Minimum Lot Area: 1.2 hectares (3.0 acres)

Author: 

Reviewed: 

C.A.O.:

Maximum Lot Area: up to 4.05 hectares (10.0 acres) unless:

- a. an existing residence requires the approval of a larger parcel size to meet setback requirements or to include the entire yardsite;
- b. the parcel is fragmented to such a degree that a 4.05 hectares (10.0 acres) subdivision would render the remaining portion of the fragmented parcel difficult or useless for farming; or
- c. the bank of a natural water course or road plan is used as a boundary.

Since none of the above requirements for a larger lot area are met by the subject subdivision application the Planning Department strongly disagrees with the applicant that the subdivision be extended. The Planning Department has no argument with moving the subdivision closer to the road, this is definitely a possibility, but the subdivision must be contained to 10 acres. To do otherwise would be going against the Land Use Bylaw, which was adopted by this Council, and would set a precedent detrimental to Council's land use planning policies.

The applicant finds that having a panhandle included in the subdivision increases the surveying costs. This is indeed a fact, since more survey pins are required. However, if the subdivision site was moved all the way to the east boundary of the quarter section, along the road, this extra cost would be eliminated.

The applicant has the following options:




- That the subdivision application for a 10-acre parcel of vacant property be processed as per the original application.
- That the subdivision application be amended to 10 acres directly west of the rural road.

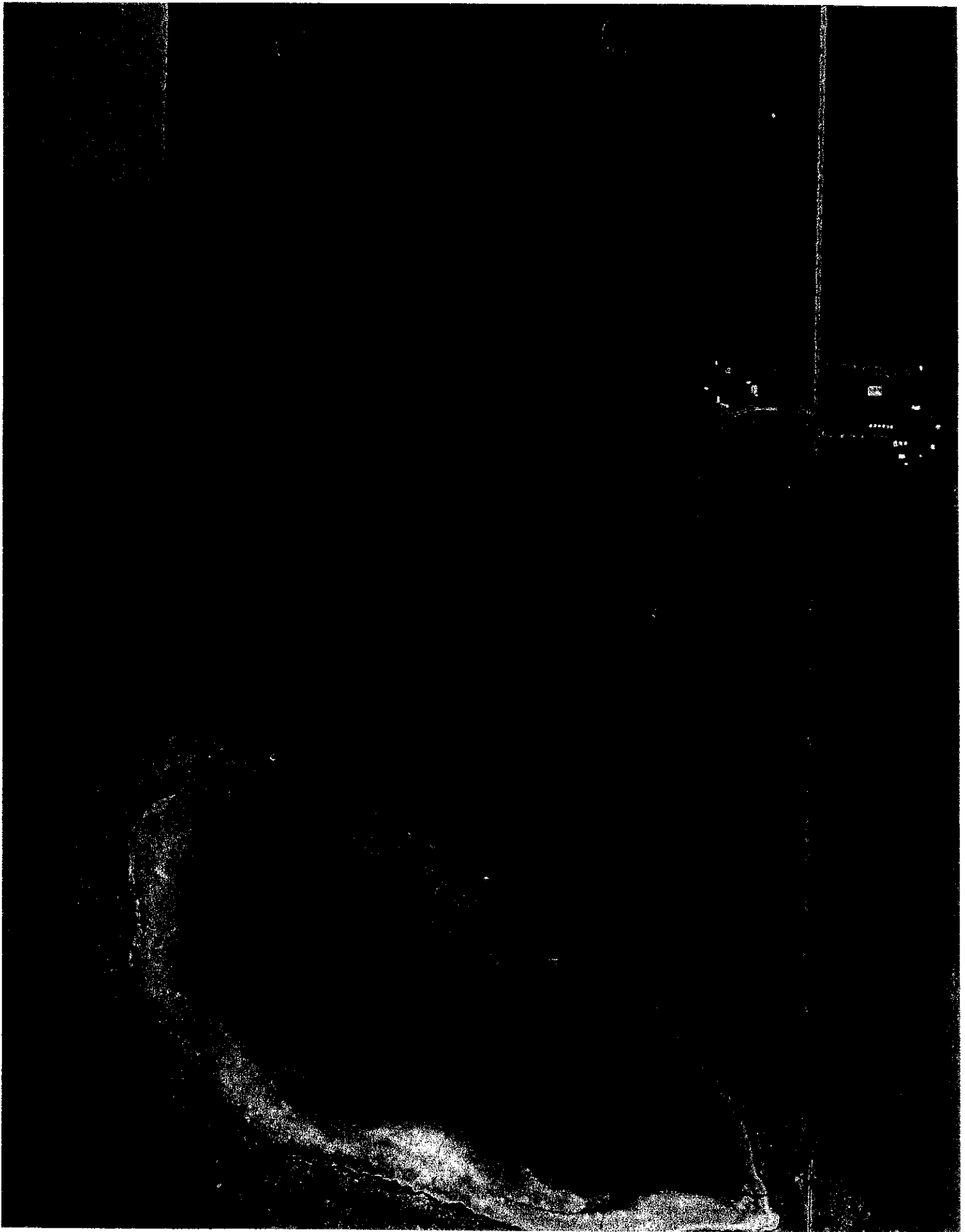
COSTS / SOURCE OF FUNDING:

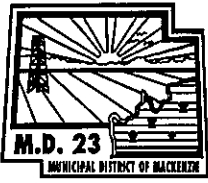
N/A

RECOMMENDED ACTION:

That subdivision application 51-SUB-04 on SE 7-105-15-W5M be received as information.

Author: 	Reviewed: 	C.A.O.: 
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Subdivision Application

SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT	Size of Parcel
SE	7	105	15	S				ac. ha.

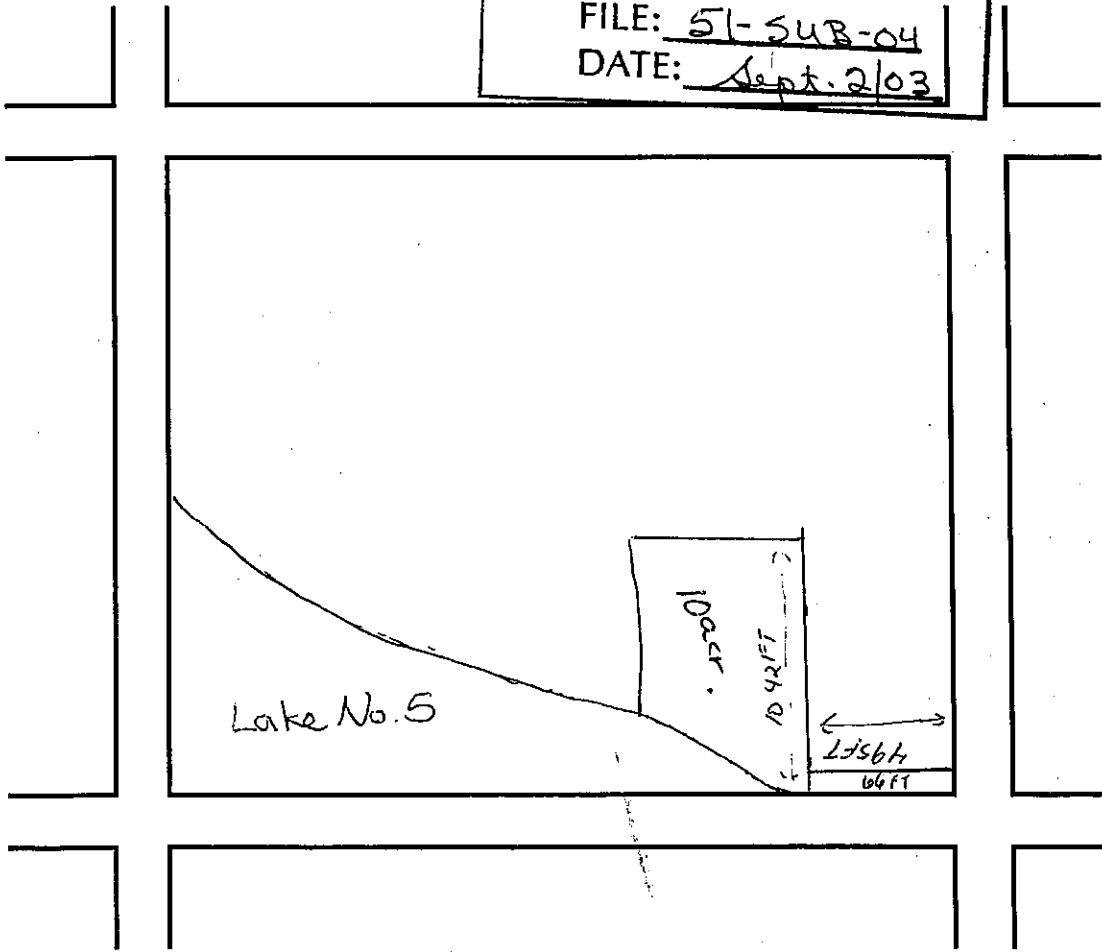
Date of site plan: _____

Remarks: _____



N

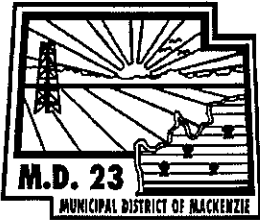
TENTATIVE PLAN
APPROVAL
 SUBJECT TO THE
 CONDITIONS SET
 OUT ON THE ATTACHED
 DECISION FORM
 FILE: 51-SUB-04
 DATE: Sept. 2/03



Information Checklist for site plan

- ___ location of existing buildings from property lines
- ___ location of access/driveway, and distance from intersections
- ___ location of shelterbelts and/or treed areas
- ___ length and width of proposed subdivision
- ___ location of proposed subdivision from property lines
- ___ ravines, creeks, lakes, sloughs, and any other water bodies
- ___ location of road(s), road allowances

NOTE: Where buildings are existing the property must be surveyed by a qualified land surveyor.



MUNICIPAL DISTRICT OF MACKENZIE

P.O. Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

APPLICATION FOR SUBDIVISION

FOR OFFICIAL USE ONLY

Date of Receipt of Completed Form Aug 16/04 File No. 51-SUB-04 Fee Submitted: 900.00

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

Corney J. Wolfe and Martha Wolfe

1. Name of registered owner of land to be subdivided

Address and phone no.

Corney J. Wolfe and Martha Wolfe
Print name

Box 61 La Crete AB
780 928 3954

2. Name of agent (person authorized to act on the behalf of registered owner), if any

Address and phone no.

Print name

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of the SE 1/4 sec. 7 twp. 105 range 15 west of 5 meridian

Being all/parts of lot block Reg. Plan No. C.O.T. No.

Area of the above parcel of land to be subdivided hectares 10 (Acers)

Municipal Address if applicable

4. LOCATION OF LAND TO BE SUBDIVIDED

a. Is the land situated immediately adjacent to the municipal boundary? Yes No X.....

If "yes", the adjoining municipality is

b. Is the land situated within 0.8 kilometers (0.5 miles) of the right of way of a provincial highway? Yes No X...

If "yes" the Highway is No.

c. Does the proposed parcel contain or is it bounded by a river, stream, lake, or other body of water or by a drainage ditch or canal? Yes X..... No If "yes" state it's name (if applicable)..... Lake No 5.....

d. Is the proposed parcel within 1.5 kilometers (0.932 miles) of a sour gas facility? Yes No X.....

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:

- a. Existing use of the land Wooded with small clearings
- b. Proposed use of the land acreage
- c. The designated use of the land as classified under the land use bylaw.....

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. – sloughs, creeks, etc.) Wooded with small clearings
- c. Describe the kind of soil on the land (sandy, loam, clay, etc.) SANDY

7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and any structures on the land and whether they are to be demolished or moved

8. WATER AND SEWER SERVICES

Proposed	Existing	TYPE OF WATER SUPPLY
		DUGOUT
<input checked="" type="checkbox"/>		WELL
<input checked="" type="checkbox"/>		CISTERN & HAULING
		MUNICIPAL SERVICE
		OTHER (PLEASE SPECIFY)

Proposed	Existing	TYPE OF SEWAGE DISPOSAL
		OPEN DISCHARGE/SEPTIC TANK
<input checked="" type="checkbox"/>		SUB-SURFACE DISPOSAL/SEPTIC TANK
		ABOVE GROUND/SEPTIC TANK
		SEWAGE LAGOON
		OUTDOOR PRIVY
		MUNICIPAL SERVICE
		OTHER (Please Specify)

9. **Signing of this application, by the applicant or the agent, grants permission for necessary inspections of the property to be conducted by authorized persons of the Municipal District of Mackenzie.**

10. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I, Cornevy S. Wolfe MARTHA WOLFE hereby certify that
Print name

- I am the registered owner, or
- I am the agent authorized to act on behalf of the registered owner

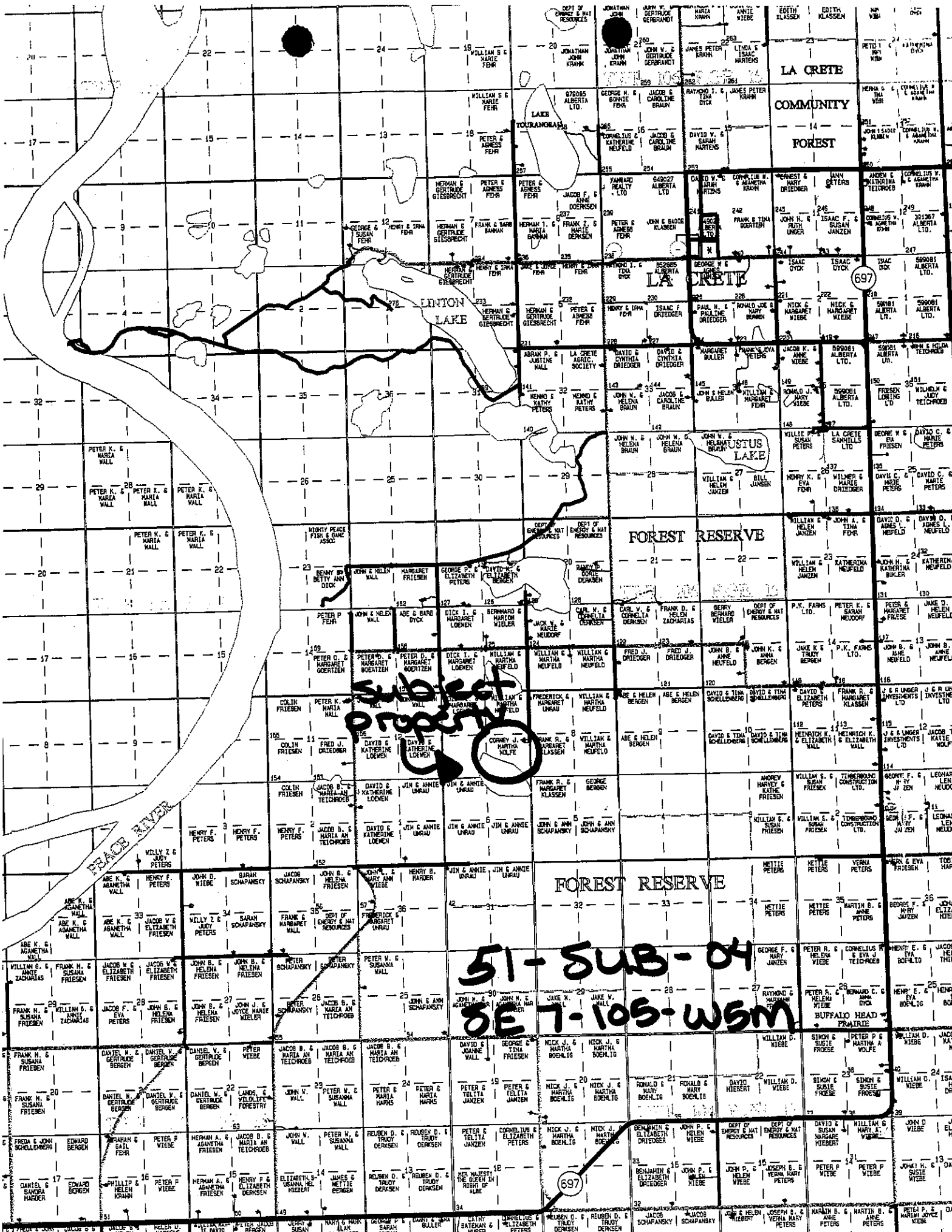
And that information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision

Address Box 61 LA-Crete Ab.

Signed [Signature] [Signature]

Phone No. 780 928 3954

Date Aug 16 2004



SUBJECT PROPERTY

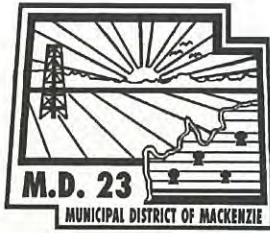
**51-SUB-04
SE 7-105-W5M**

**LA CRETE
COMMUNITY
FOREST**

FOREST RESERVE

FOREST RESERVE

697



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	January 11, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	Enhanced Policing
Agenda Item No:	10d)

BACKGROUND / PROPOSAL:

The original Enhanced Policing Memorandum of Understanding (MOU) between the MD and RCMP was brought to Council on December 14, 2004 but due to the second page being missing in the package, is being brought back to Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is this MOU.

1. Memorandum of Understanding between the MD of Mackenzie and the RCMP on the rules and responsibilities of the enhanced policing position.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Enhanced Policing MOU be received as information.

Author: G. Peters

Reviewed: 

C.A.O.: 

MEMORANDUM OF UNDERSTANDING

Between:

Royal Canadian Mounted Police
(hereinafter referred to as the "RCMP")

AND

The Municipal District of Mackenzie
(hereinafter referred to as the "Municipal District")

1. PURPOSE AND OBJECTIVE

To provide the duties and responsibilities for the RCMP and the Alberta Police Service member(s) assigned to the enhanced policing position(s) pursuant to and required by the Letter of Agreement between Her Majesty the Queen in the right of the Province of Alberta as represented by the Solicitor General and The Municipal District of Mackenzie made this ____ day of _____, 20__ regarding Fort Vermilion Detachment.

2. LIAISON CHANNEL/POINTS OF CONTACT

2.1 For the RCMP, the Officer in Charge of Fort Vermilion Detachment, or the person acting in that position, will be responsible for the day to day administration of this Agreement.

2.2 For the Municipal District, the Director of Emergency Services, or the person acting in the position, will be responsible for the day to day administration of this Agreement.

2.3 Formal contact channels for this Agreement will be:

For the RCMP:
Officer in Charge (hereinafter referred to the "OIC")
Fort Vermilion Detachment
Box 94
Fort Vermilion, AB T0H 1N0

For the Municipal District:
Director of Emergency Services
Municipal District of Mackenzie
Box 1690
La Crete, AB T0H 2H0

- 2.4 The OIC Fort Vermillion Detachment or his delegate will meet with the Director of Emergency Services on a quarterly basis or as requested to discuss matters of mutual interest or concerns. The OIC Fort Vermillion Detachment or his delegate will meet with the Council on an annual basis or as requested to discuss matters concerning this Agreement.

3. AMENDMENTS/CANCELLATION

- 3.1 Amendments to this Agreement must be negotiated by both parties and must be in writing. This Memorandum of Understanding shall cease to be in effect when both Letters of Agreement as set out in article 1. PURPOSE AND OBJECTIVE terminate.

4. OBLIGATION OF PARTIES

- 4.1 The RCMP member(s) employed under this Memorandum of Understanding will be under the direction and control of the Non Commission Officer in charge Fort Vermillion Detachment and the Director of Emergency Services and will be stationed in the Hamlet of La Crete.
- 4.2 The role of the RCMP member(s) under this Memorandum of Understanding will be to provide an enhanced level of provincial pursuant to the duties and responsibilities under the Provincial Police Service Agreement between the Government of Canada and Government of the Province of Alberta. The RCMP member(s) shall not be required to perform any duties or provide any services which are not appropriate to the effective and efficient delivery of police services in the Province.

Selective enforcement including:

- (1) Provincial Statutes of Alberta
- (2) Criminal Code of Canada, including investigation of vandalism or mischief
- (3) Federal Statutes
- (4) By-laws as agreed to by the Municipal District and the RCMP

Additionally, the RCMP member(s) may offer other public safety programs which may include:

- (1) Rural Crime Watch
- (2) School/public education programs
- (3) Planning emergency services relating to "special events" and policing of those "special events" in the Municipal District of Mackenzie
- (4) Other programs as agreed to by the Municipal District and the RCMP

- 4.3 The RCMP member(s) shall assist other RCMP members during emergency situations on the understanding the RCMP will reciprocate with time and/or services provided by the other members/functions.
- 4.4 The RCMP member(s), through their Non Commissioner Officer's in charge at Fort Vermilion detachment, will provide the Director of Emergency Services with a monthly statistical report to include the number of prosecutions, location of occurrences, costs related to court time and a general overview of their policing activities.
- 4.5 As required by the Municipal District, any unresolved issues between the Municipal District and OIC Fort Vermilion Detachment shall be referred to Alberta's representative for resolution pursuant to the Letter of Agreement as set out in article 1. PURPOSE AND OBJECTIVE.
- 4.6 Shift schedules will be developed by the OIC Fort Vermilion Detachment in consultation with the Director of Emergency Services. Shifts will be flexible based on the policing requirements.
- 4.7 The RCMP will be responsible for providing basic equipment/training for the RCMP member(s) assigned to this Memorandum of Understanding (eg: vehicle, radio, kit and clothing). The Fort Vermilion member will utilize Fort Vermilion RCMP vehicles presently installed with radar to meet enforcement needs. The RCMP will also provide normal RCMP training courses that the member may require to perform his/her duties.
- 4.8 The Municipal District will be responsible for any specialized equipment or training which may be required by these members perform his/her duties (eg: weigh scales, air certificates, etc.)
- 4.9 The Municipal District will be consulted and provide input into the selection process to fill these positions.

This Memorandum of Understanding supersedes and negates any previous agreements made pursuant to the Letters of Agreement as set out in article 1.

PURPOSE AND OBJECTIVE. This Memorandum of Understanding comes into force this ____ day of _____, 20__.

 Bill Landiuk
 Acting CAO
 Municipal District of Mackenzie

 W. M. Sweeney
 Assistant Commissioner
 Commanding Officer
 "K" Division

Date: _____

Date: _____

M.D. of Mackenzie No. 23 Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Sale of Handi -Van to Mackenzie Housing
Agenda Item No:	10 e)

BACKGROUND / PROPOSAL:

On June 24, 2004 an agreement was sent to the Mackenzie Housing Management Board (attached) regarding the sale of the handi-van from the Municipal District of Mackenzie to the Mackenzie Housing Management Board for the price of \$1.00 and would then assume all responsibilities in accordance to Council's resolution 03-555.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:


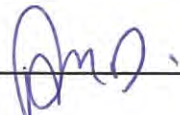

The Mackenzie Housing Management Board has indicated due to the insurance rates for them to insure the handi-van being so high, not to purchase and are requesting we continue with the previous contract with an amendment that the Mackenzie Housing Management Board will assume all costs and responsibilities for the use of the handivan.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That Motion 03-555 be rescinded and the Municipal District of Mackenzie enter into agreement with the Mackenzie Housing Management Board for the use of the Handi-van with Mackenzie Housing Management Board being responsible for all costs associated with the use of the Handi-van.

Author: 	Reviewed: 	C.A.O.: 
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Municipal District of Mackenzie No. 23
P.O. Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

June 24, 2004

Mackenzie Housing Management Board
9802 105 Street
La Crete AB, T0H 2H0

Dear Helen Braun,

Re: Sale of Handi-Van from MD of Mackenzie to Mackenzie Housing Management Board

The Municipal District of Mackenzie is offering the ownership of the Handi-Van to Mackenzie Housing Management Board for one dollar (\$1.00), receipt which is hereby acknowledged.

The Handi-Van shall be under complete ownership of Mackenzie Housing Management Board including but not limited to: maintenance, up to date insurance, qualified drivers, etc. The Municipal District of Mackenzie is requesting the "first right of refusal" should the Mackenzie Housing Management Board decide to sell the Handi-Van.

Sincerely,

Paul Driedger
Director of Planning, Emergency and Enforcement Services

I agree to the Handi-Van sale from the Municipal District of Mackenzie No. 23 under the conditions outlined above.

Helen Braun – Mackenzie Housing Management Board

Date

AGREEMENT
BETWEEN
MACKENZIE HOUSING MANAGEMENT BOARD
AND
MUNICIPAL DISTRICT OF
MACKENZIE NO. 23

FOR THE OPERATION OF THE MINI-BUS

THIS AGREEMENT made this ____ day of _____, A.D. 20__.

BETWEEN:

MACKENZIE HOUSING MANAGEMENT BOARD

OF THE FIRST PART

-AND-

THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23

OF THE SECOND PART

WHEREAS the parties herto desire to provide, operate and maintain a transportation of their respective jurisdictions.

THEREFORE the parties herto agree as follows:

1.0 DEFINITION AND INTERPRETATIONS IN THIS AGREEMENT

- 1.1 MUNICIPALITY – shall mean Municipal District of Mackenzie No. 23.
- 1.2 COMMUNITY GROUP – shall mean and include the following collective body, Mackenzie Housing Management Board.
- 1.3 SERVICE – shall mean provision of a Mini-Bus to be used for the transportation of senior citizens and the physically handicapped.
- 1.4 SERVICE AREA – shall mean all those lands contained within the boundaries of the Municipality.
- 1.5 ROUTINE MAINTENANCE – shall mean the maintenance of the Mini-Bus as prescribed by the Municipality, which includes a vehicle check and service job at every 5,000 km interval.
- 1.6 INSPECTIONS – shall mean annual or semi-annual inspection as required by legislation as well as a vehicle inspection every 30,000 km.

2.0 RESPONSIBILITIES AND DUTIES OF THE COMMUNITY GROUP

- 2.1 The Community Group shall be responsible for the booking of the Service.
- 2.2 The Mini-Bus is for use by all community groups or individuals for the Service prescribed.
- 2.3 Prior approval from the Municipality is required before travel is permitted outside of the Service area.
- 2.4 The Community Group shall be responsible for the assignment of qualified operators for the Mini-Bus and supply the Municipality with a list of operators.
 - 2.4.1 Any new operators shall not be eligible to operated the Mini-Bus unless approved by the Municipality. This requires a current copy of the new operators drivers abstract for review prior to approval.
- 2.5 The Community Group shall supply the Municipality with a monthly log of trips taken which shall include the following information:
 - 2.5.1 Name of Driver
 - 2.5.2 Names of Passengers
 - 2.5.3 Vehicle mileage
 - 2.5.4 Destination
 - 2.5.5 Purpose of trip
- 2.6 The Community Group shall ensure that at the completion of a trip or trips or days usage the Mini-Bus shall have:
 - 2.6.1 Fuel tanks refueled.
 - 2.6.2 ALL fluid levels checked and remedied to a normal state, if so required.
 - 2.6.3 ALL rear-view mirrors and windows cleaned such that the drivers vision shall not be impaired.
 - 2.6.4 The exterior & interior cleaned free of debris and mud, dirt, and snow/ice.
- 2.7 The Community Groups shall ensure that the Mini-Bus is maintained properly. This shall consist partly of visual inspection of the Mini-Bus after each trip or trips or days usage. Visual inspection shall consist of the following:
 - 2.7.1 Inspection of the headlights, taillights, and marker lamps

- 2.7.2 Inspection of the tires and Mini-Bus body for deficiencies
- 2.8 The Community Group shall ensure that the Mini-Bus receives proper servicing and maintenance. All rectification of deficiencies noted by visual inspection as well as Routine Maintenance shall:
 - 2.8.1 Be performed at a garage approved by the Municipality.
 - 2.8.2 Be performed in a manner as directed by the Municipality.
- 2.9 A record of all maintenance and servicing activities shall be kept by the Community Group and submitted monthly to the Municipality.
- 2.10 The Community Group shall inform the Municipality when the annual or semi-annual Inspections are due.
- 2.11 The Community Group shall ensure the Mini-Bus is housed in a shelter or garage.
- 2.12 The Community Group shall be responsible for the costs of Inspections of the Mini-Bus.

3.0 DUTIES AND RESPONSIBILITIES OF THE MUNICIPALITY

- 3.1 The Municipality shall be responsible for providing a Mini-Bus to be used for the Service, for the Agreement.
- 3.2 The Municipality shall own or lease the Mini-Bus.
- 3.3 The Municipality shall provided adequate insurance for the operation of the Mini-Bus.
- 3.4 The Municipality shall ensure that all Inspections are completed.
- 3.5 The Municipality may provide annual operating contributions to the Community Group.

4.0 GENERAL OPERATING POLICIES

- 4.1 The Mini-Bus shall only be operated by qualified drivers approved by the Municipality.
- 4.2 All operating costs unless otherwise specified shall be borne by the Community Group.
- 4.3 The Mini-Bus shall be used only for the transportation of senior citizens and the physically handicapped.

4.4 Subject to adequate notice, the Municipality shall be permitted use of the Mini-Bus, if the use does not conflict with existing time reservations, except for use during an emergency situation.

5.0 GENERAL CONDITIONS

5.1 This Agreement may be terminated by either giving to the other party one month notice in writing.

5.2 This Agreement may be amended by mutual agreement of all parties to this agreement.

5.3 The Community Group shall indemnify and hold harmless the Municipality, his employees and agents from any and all claims, demands, actions, and cost, whatsoever that may arise, directly or indirectly out of any act of omission of the Community Group, their members or agents, in performance by the Community Group of this Agreement. Such indemnification shall survive termination of this Agreement. The Municipality shall not be liable not responsible in any way for any bodily personal injury whatsoever that may be suffered or sustained by the Community Group, their members, or agents, in the performance of this Agreement.

IN WITNESS THEREOF, the parties hereto have affixed their hands and/or corporate seals this _____ day of _____, A.D., 20_____.

WITNESS

MACKENZIE HOUSING
MANAGEMENT BOARD

WITNESS

MUNICIPAL DISTRICT OF
MACKENZIE NO. 23

M.D. of Mackenzie No. 23 Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Regional Airport Study
Agenda Item No:	10 F)

BACKGROUND / PROPOSAL:

Following the letter from the MD of Mackenzie to the Town of High Level and Town of Rainbow Lake (attached) regarding amendments to the Terms of Reference. The High Level Town Manager advised me that she felt the amendments requested to the Terms of Reference were above what REDI had been requested to do in the study.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is my email from December 22, 2004.

We will bring it back to Council when we receive correspondence in response to Council's letter.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Discussion.

Review:	Dept. 	C.A.O. 
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Paul Driedger

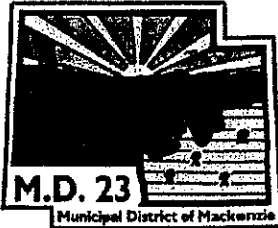
From: Paul Driedger
Sent: Wednesday, December 22, 2004 12:31 PM
To: Bill Landiuk
Cc: Council
Subject: Regional Airport Study

Bill,

Dianne Hunter contacted me this morning regarding the letter from MD23. Dianne feels this is additional work requested above what REDI was told to do. She has forwarded it to the consultant, Pat Maloney, to provide a cost estimate for the additional work. Apparently there was never to be a master plan for FV, LC and Zama airports. I informed her that it was my understanding from Council that all 5 airports were to be included in the study. She stated that all 5 airports were included but there was only master plans requested for HL and Rainbow Lake. She will respond to the letter when Pat Maloney provides her with the additional information at which time the Councils will have to determine who pays for the extra cost or what items need to be removed from the study to accommodate master plans for each airport.

Take care and have a Merry Christmas,

Paul Driedger, Director
Planning, Emergency and Enforcement Services
Municipal District of Mackenzie
780.928.3983 (office)
780.928.3636 (fax)
780.841.1800 (cell)
pdriedger@md23.ab.ca



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

December 15, 2004

John Watt, Mayor
Town of Rainbow Lake
Box 149
Rainbow Lake, AB
T0H 2Y0

Mike Mihaly, Mayor
Town of High Level
9813-102 Street
High Level, AB
T0H 1Z0

Dear Mayors:

Regional Airport Study

At the November 25, 2004 special budget meeting, Council moved to approve the Terms of Reference for the Regional Airport Study with the following conditions:

- That the term "Regional Airport Authority" be deleted from the document, and
- That a Master Plan be developed for each Municipal airport (Fort Vermilion, La Crete and Zama), and
- The option of the Apache Airport at Zama being utilized versus upgrading the present municipal airport.

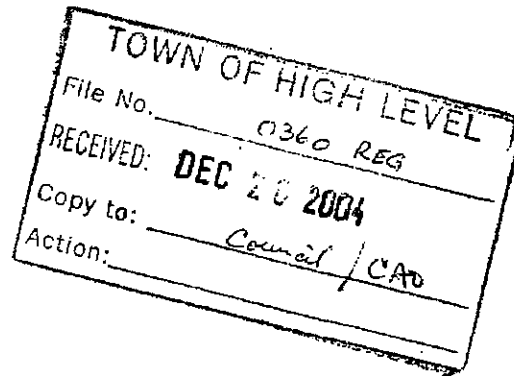
With the approval of these conditions, Council is prepared to participate in the study with a financial contribution of \$10,000.00 as previously agreed upon.

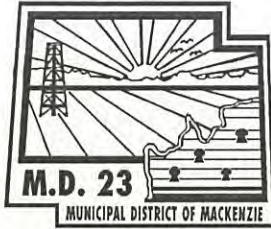
Should you have further questions, please give me a call.

Sincerely

Bill Neufeld
Reeve

Cc: Regional Economic Development Initiative





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Regional Airport Study - <i>Additional Funding</i>
Agenda Item No:	<i>10 g)</i>

BACKGROUND / PROPOSAL:

Council requested the regional airport study include Fort Vermilion, La Crete and Zama Airports.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A letter was received from Town of High Level advising that the Regional Airport Study could be expanded with additional funding of \$12,500.

They also have asked whether or not the MD is interested in exploring the concept of a Regional Airport Authority.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

Recommendation 1

That funding in the amount of \$12,500 to be taken from the General Operating Reserve be approved for an expanded regional airport study.

Recommendation 2

That a letter be written to Town of High Level advising the concept of a Regional Airport Authority was to be explored as part of the study.

_____ 



TOWN OF
HIGH LEVEL

Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

December 31, 2004

Bill Neufeld, Reeve
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermillion, AB T0H 1N0

John Watt, Mayor
Town of Rainbow Lake
Box 149
Rainbow Lake, AB T0H 2Y0

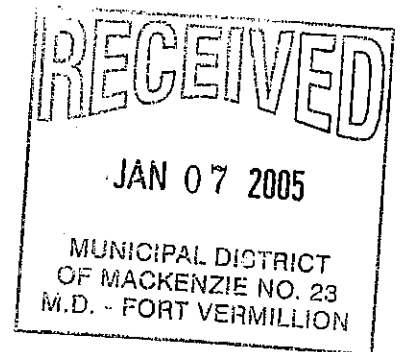
Dear Mayor and Reeve:

RE: Regional Airport Study

In response to a letter received from the MD of MacKenzie, Town of High Level administration contacted EBA Engineering Consultants Ltd. to determine the cost of expanding the Terms of Reference for the Regional Airport Study to include preparation of Master Plans for Fort Vermillion, La Crete and Zama airports. EBA Engineering advised by way of letter dated December 23, 2004 (see attached) that the total additional costs would be \$25,000 for the three additional Master Plans. I anticipate that REDI, through the Municipal grant, may be able to provide 50% of the funding or a further \$12,500 provided the MD of Mackenzie was willing to fund the other 50% (or \$12,500).

In addition, the purpose of the Municipal grant is to explore regional initiatives. It is therefore important that in order to qualify for the funding for this study, that the application highlight regional issues to be explored such as a Regional Airports Authority. Without this, we may be unsuccessful in obtaining the grant. A case in point, the initial grant application was rejected on two occasions as it was not regional enough in its scope. Independent and unrelated studies on five airports do not qualify for the grant, however if we can illustrate how these studies tie back into the issue of a Regional Airport Authority then we will be a better chance of obtaining the grant.

Crossroads of Northern Opportunity





TOWN OF
HIGH LEVEL

Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

I again stress that any report will only provide recommendations and it remains within each Council's jurisdiction to determine whether they accept and implement the recommendations.

As the application needs to be submitted by the end of January, I respectfully request a response to the amended Terms of Reference early in January so the grant application may be finalized. Specially, a response is required on:

1. Does the MD of MacKenzie and the Town of Rainbow Lake wish to expand the Terms of Reference to include Master Plans for the Fort Vermillion, La Crete and Zama airports, and if so, does the MD wish to contribute a further \$12,500 to fund its portion of these studies?
2. Does the MD of MacKenzie and the Town of Rainbow Lake agree to explore the concept of a Regional Airports Authority under this grant application?

If you wish to hold a meeting or have a conference call to discuss these items, please contact Dianne Hunter, CAO, to coordinate the arrangements. Thank you for your early attention to this matter.

Best wishes for a prosperous New Year!

Yours truly,

Mike Mihaly
Mayor

EBA Engineering Consultants Ltd.

Creating and Delivering Better Solutions

December 23, 2004

EBA File: 0906

Town of High Level
9813 - 92 Street
High Level, AB T0H 1Z0

Attention: Diane Hunter, CAO

Dear Diane:

Subject: REDI Regional Airport Studies

Further to our telephone conversation and your subsequent fax, we have considered the request of the MD of Mackenzie to expand the Terms of Reference. We understand that the MD of Mackenzie would like the workscope to include the preparation of Master Plans for Fort Vermillion, La Crete and Zama.

The scale and scope of a long-range plan for small community airports without regularly scheduled passenger traffic is significantly different than a master plan for a regional airport. Considering this reduced scope of work, EBA Engineering Consultants Ltd. (EBA) is prepared to complete airport "Master Plans" for these three community airports for a total additional cost of \$25,000. The workscope for each airport will include: meet and consult with the MD staff, operators and tenants at each airport, review revenues and expenses, prepare a long range land use plan, prepare obstruction zoning and modify the land use bylaw to protect the airport from incompatible land uses, prepare a final report in both hard copy, disk and pdf for web site. We will also conduct one community open house for each airport.

We hope this addresses the concerns and needs of the MD and REDI. We will wait for confirmation of assignment and hope that the funding is approved and we can begin this project early in the New Year.

A very merry Christmas to you and all the best for a happy and healthy 2005.

Yours truly,

EBA Engineering Consultants Ltd.

Patricia A. Maloney, ACP, MCIP
Senior Planner, Land Use/Public Consultation
Direct Line: (403) 723-6871

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Federation of Canadian Municipalities
Fédération canadienne des municipalités
24, rue Clarence Street, Ottawa, Ontario K1N 5P3
Tel./Tél. : (613) 241-5221
Fax/Téléc. : (613) 241-7440

www.fcm.ca



Please distribute to all Heads of Council, Councillors, City Managers/Clerks, Directors of Public Works, Environmental Services, Water/Waste Management, Transportation and Economic Development Officers, Facility and Fleet Managers in your municipality

April 22, 2002

Green Municipal Funds Update

GREEN MUNICIPAL FUNDS INVESTMENTS OF \$1.2 MILLION TO IMPROVE MUNICIPAL INFRASTRUCTURE AND THE ENVIRONMENT

More communities are taking up the challenge to increase energy efficiency and protect the environment, thanks to support from the Green Municipal Funds (GMF). Today, Jack Layton, President of the Federation of Canadian Municipalities (FCM), Natural Resources Canada Minister Herb Dhaliwal and Environment Canada Minister David Anderson announced that 25 municipal governments and their partners will receive funding of \$1.2 million for innovative studies and projects to improve the environmental performance of their communities.

"Green Municipal Funds are successfully working with municipal governments to identify and implement innovative ways of protecting the environment, reducing greenhouse gases and improving quality of life," said Layton. "Municipal governments are leading the way in identifying strategies to address climate change and improve environmental management that can be replicated in all parts of the country."

In Budget 2001, the Government of Canada doubled its endowment to the FCM to \$250 million to stimulate additional investment in innovative municipal projects and practices. The Funds began operating in 2000 to encourage environmental projects launched by municipal governments and their partners to cut pollution, reduce greenhouse gas emissions and improve municipal services.

The 31 studies announced today are funded through the Green Municipal Enabling Fund (GMEF) and will help municipalities identify innovative strategies to reduce air, water and soil pollution and to promote renewable resources. GMF investment will in turn leverage total project investment of almost \$3 million through participating municipal governments and their partners.

.../2

"It is in our best interest to keep our communities strong and sustainable. Supporting the Green Municipal Funds shows that we are committed to helping municipalities develop new approaches to using resources wisely and improving services," said Minister Dhaliwal. "The projects being studied will also reduce greenhouse gas emissions, which will take us closer to our climate change goals and ensure that future generations will share the economic, social and environmental benefits that we enjoy from our natural resources."

"We have to keep in mind that smog doesn't respect local or regional borders, water pollution doesn't stop at the town lines, and climate change doesn't distinguish a city from a country from a continent," noted Minister Anderson. "Tackling these environmental challenges is a shared responsibility, and programs such as the Green Municipal Funds are an important and effective tool to stimulate innovative municipal action and community partnerships and make it easier for all of us to preserve and enhance our environment for future generations."

The doubling of the GMF, together with recently announced changes will allow municipal governments to undertake more innovative environmental projects and studies. Municipal governments are now offered low-interest loans from the Green Municipal Investment Fund (GMIF) at 1.5 percent below the Government of Canada bond rate. Eligible projects are expanded to include a broader range of sustainable transportation services and technology projects, sustainable community planning and integrated community projects. The Green Municipal Enabling Fund will accept proposals for brownfield redevelopment plans in Autumn 2002.

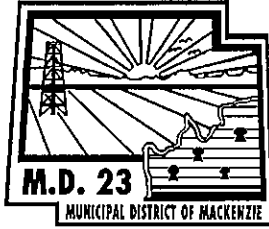
To date, the Green Municipal Fund has provided funding of more than \$10 million for 152 projects, leveraging \$46 million in total spending to act on cleaner air, water, soil and climate change.

FCM has been the national voice of municipal governments since 1901. It is dedicated to improving the quality of life in all communities by promoting strong, effective and accountable municipal government.

The Green Municipal Funds are part of the Government of Canada's \$1.5 billion commitment over the next five years to help fight climate change by working in partnership with all levels of government, private sector and industry to reduce Canada's greenhouse gas emissions.

Contact:

Michel Allaire, Senior Manager - Administration, Green Municipal Funds
Tel: (613) 241-5221, ext. 368



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Bylaw 478/05 – Amend Bylaw numbers
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

Attached Bylaws 464/04 and 467/04 were passed by Council, but due to an administrative error, the wrong numbers were used.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In order to correct this mistake, a new bylaw has been drafted to revise the numbers of the two bylaws.

Section 63 (1) of the Municipal Government Act states that "a Council may by bylaw authorize the revision of all or any of the bylaws of the municipality;

The Bylaw may authorize the following:

- (2)(e) altering the citation and title of a bylaw and the numbering and arrangement of its provisions, and adding, changing, or omitting a note, heading, title, marginal note, diagram or example to a bylaw;

Attached Bylaw 478/05 will correct the numbering error on Bylaw 464, a bylaw amending Bylaw 179/01 and Bylaw 467/04, a Land Use Bylaw amendment.

Administration is recommending that Council give all three readings to Bylaw 478/05.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1:

That first reading be given to Bylaw 478/05, being a Bylaw to revise the numbering on Bylaws 467/04 to 479/04, a bylaw amending Bylaw 179/01, to and to revise the number on Bylaw 467/04 to 480/05, a Land Use Bylaw Amendment.

Motion 2:

That second reading be given to Bylaw 478/05, being a Bylaw to revise the numbering on Bylaw 467/04 to 479/04, a bylaw amending Bylaw 179/01; and to revise the number on Bylaw 467/04 to 480/05, a Land Use Bylaw Amendment.

Motion 3:

That consideration be given to go to third reading for Bylaw 478/05, being a bylaw to amend the numbering on Bylaws 464/04 and 467/04.

Motion 4:

That third reading be given to Bylaw 478/05, being a Bylaw to revise the numbering on Bylaws 467/04 to 479/04, a bylaw amending Bylaw 179/01, to and to revise the number on Bylaw 467/04 to 480/05, a Land Use Bylaw Amendment.

Author: *K. McNeil*

Reviewed:

C.A.O.:

A handwritten signature in black ink, appearing to be the initials 'RM', is written over the 'C.A.O.:' label.

BYLAW NO. 478/05

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE NUMBERING OF BYLAWS 464/04 AND 467/04 PURSUANT
TO SECTION 63(e) OF THE MUNICIPAL GOVERNMENT ACT**

WHEREAS, Council may by bylaw authorize the revision of all or any of the bylaws of the municipality;

AND WHEREAS, Bylaw 464/04, being a Bylaw to amend Bylaw 179/04 is incorrectly numbered; and Bylaw 467/04, being a Bylaw to amend the Land Use Bylaw is incorrectly numbered;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

To revise the numbering on Bylaw 464/04, being a bylaw to amend a legal description on Local Improvement Tax Bylaw 179/01; which shall be cited as Bylaw 479/05 from this day forward.

And

To revise the numbering on Bylaw 467/04, being a Land Use Bylaw Amendment; which shall be cited as Bylaw 480/05 from this day forward.

First Reading given on the 11th day of January 2005

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the 11th day of January 2005

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 11th day of January 2005

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW NO. 479/05
(Formerly 464/04)

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND BYLAW 179/01 TO AMEND ONE LEGAL DESCRIPTION ON
LOCAL IMPROVEMENT TAX BYLAW PURSUANT TO SECTION 402 OF THE
MUNICIPAL GOVERNMENT ACT**

WHEREAS, after the imposition of the local improvement tax, there has been an amendment to the legal description of a parcel of land in respect of which the local improvement tax is payable warranting a change to Schedule 'A' of Bylaw 1791;

AND WHEREAS, a single parcel created in the subdivision is the parcel benefiting from the local improvements;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. **Bylaw No. 1791 Schedule 'A', Section 7 be amended by:**
 - (a) **Deleting the property Plan 7622457; Lot B, and**
 - (b) **Replacing with the property description of "Lot 6, Block 2, Plan 012 4787".**
2. **That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.**

First Reading given on the 24th day of August 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the 24th day of August 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 24th day of August 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW NO. 480/05
(Formerly 467/04)

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to permit Highway Development on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Part of SW 18-106-14-W5M in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Highway Development District "HD", as shown in Schedule "A" hereto attached.**

First Reading given on the 8th day of September 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the 13th day of October 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the 13th day of October 2004.

Bill Neufeld, Reeve

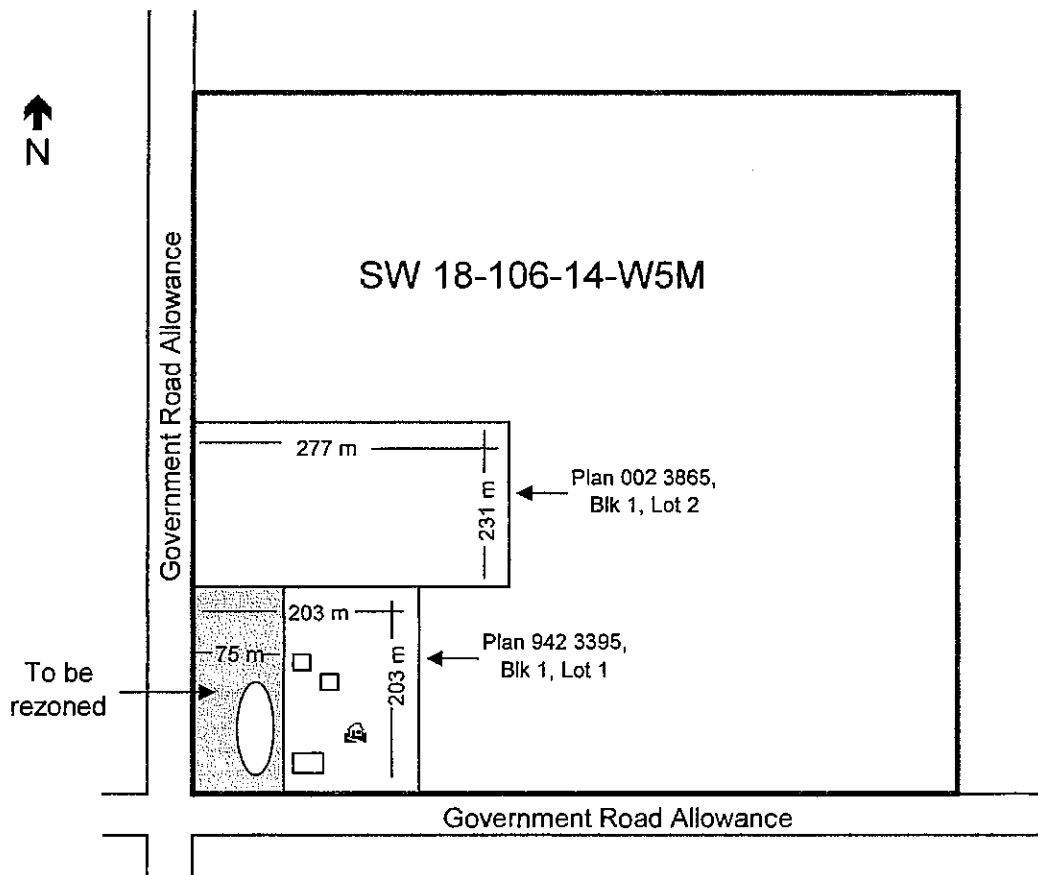
Barbara Spurgeon, Executive Assistant

BYLAW No. 480/05

SCHEDULE "A"

1. That the land use designation of the following property known as:

Pt. of SW 18-106-14-W5M be amended from Agricultural 1 "A1" to Highway Development "HD".

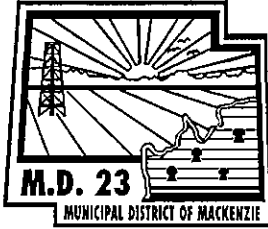


From Agricultural District 1 "A1" to
To Highway Development "HD"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS THIRTEENTH DAY OF OCTOBER 2004.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 13, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Cost Sharing Agreement -Library Services
Agenda Item No:	11b)

BACKGROUND / PROPOSAL:

Council wrote a letter to the Town of High level asking for clarification on the provision of library services to the residents of the MD.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the response from the Town of High Level on the issue of library services to the residents of the MD.

I contacted the High Level Library who advised that 407 memberships are not from the Town of High Level.

I also spoke to Linda Duplesis from the Peace Library Systems Board who advised that membership in the Peace Library Systems would cost the MD \$3.50 per capita and an additional \$2.75 per capita for the book lending account. She also advised that the MD could also purchase the membership for a defined geographical region such as Ward 9. There are approximately 800 people in Ward 9 which would cost \$5000.00 and would provide these ratepayers with the same services as the High level residents. Prior to now, the same privileges have been granted to non member municipalities, however Community Development has put forth new criteria and they are bound by these.

She further advised that the Mackenzie Library Board has declined to meet with them to discuss the benefits of membership, even though Council requested that they do so.

There has been some controversy in Fort Vermilion as that Library is contracting the services without being full members and that the contract is costing more than membership would.

Facilitation of discussions between Council, the Peace Library Systems and the Mackenzie Library Board need to occur so these issues can be resolved.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

Recommendation 1

That a membership be purchased for the defined area of Ward 9 for the Peace Library Systems in an amount of \$5000.00

Recommendation 2

That the Peace Library System and the Mackenzie Regional Library Board be invited to attend a "Library Workshop" to facilitate discussions on the benefits of membership.

Author:

Reviewed:

C.A.O.:



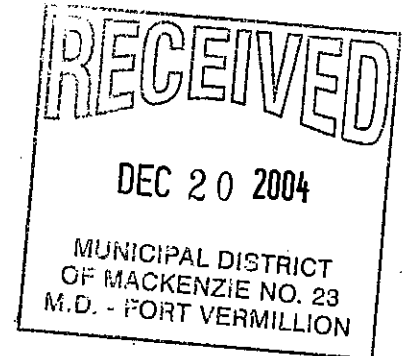


9813 - 92 Street
High Level, Alberta
T0H 1Z0
Tel (780) 926-2201
Fax (780) 926-2899
www.highlevel.ca
File No: 0470 MD

OFFICE OF THE MAYOR

December 14, 2004

Reeve Bill Neufeld & Council
Municipal District of Mackenzie No. 23
P.O. Box 640
Fort Vermillion, AB
T0H 1N0



Dear Reeve Neufeld:

RE: Cost Sharing Agreement – Library Services

Thank you for your letter in which you requested clarification on the provision of library services by the High Level Library to residents of the MD of Mackenzie.

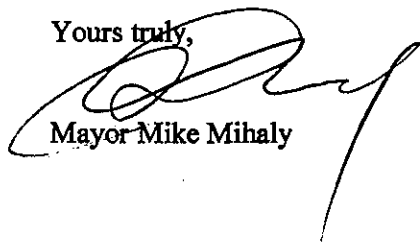
As you will recall in 2001, both the Town and the MD were advised by Bonnie Gray, Library Consultant, Alberta Community Development that we were in contravention of both the Libraries Act and the Community Development Grants Regulation when we included “library services” in the Cost Sharing Agreement. Specifically, we were advised that “municipalities do not have the authority to provide public library services. Any revenue sharing agreement between two municipal councils cannot cover public library services because the Councils do not have the authority to provide services”.

Initially, both parties agreed to change the wording in the Agreement from “library” to “cultural”, however this wording still placed at risk the provincial funding received by the Mackenzie Library Board. Subsequent to that amendment, and in order to comply with provincial regulation, both the Town and the MD agreed in November, 2002 that the funding for library services would go from the MD of Mackenzie to the Mackenzie Library Board who in turn agreed to fund the High Level Library in the said amount of \$7,165. The agreement for library services is now between the High Level Library Board and the Mackenzie Library Board, not the Town and the MD. The Town has not received any cultural funding from the MD since 2002.

In order to avoid confusion in the future and in recognition that neither the MD nor the Town provides library services, it is recommended that the Cost Sharing Agreement be amended to remove “Cultural” services from the Agreement.

One final comment. The MD’s contribution to the High Level Library represents 4.3% of their total budget, however MD residents represent 25% of all library members. The MD needs to appreciate and recognize the value being received for their contribution.

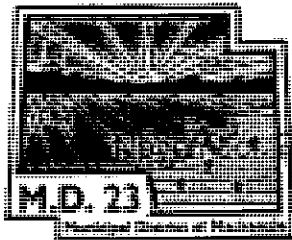
Yours truly,



Mayor Mike Mihaly

Enclosures:

1. Fax dated October 19, 2001 from Bill Landiuk to Dianne Hunter suggesting that the Cost Sharing Agreement be amended
2. Letter dated February 11, 2002 from Harvey Prockiw to Dianne Hunter accepting the amendment to the wording in the Cost Sharing Agreement from 'library' to "cultural.
3. Letter dated November 20, 2002 from the MD of Mackenzie #23 Library Board to the MD of Mackenzie requesting that the funding under the Cost Sharing Agreement be forwarded to the Mackenzie Library Board.
4. Letter dated November 29, 2004 from the MD of Mackenzie to the Town regarding Library funding in the Cost Sharing Agreement.



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
2004

"Without Prejudice"

TOWN OF HIGH LEVEL	
No. 21.17	Agreement
NOV 29 2004	
Copy to:	Mayor/Diane

Mayor Mihaly and Council
Town of High Level
9813 - 102 Street
High Level, AB
T0H 1Z0

Dear Mayor Mihaly:

Re: Cost Sharing Agreement

Earlier this fall, it was reported through the press (Echo - September 29, 2004) that ratepayers of rural High Level would not be receiving the same library services as the residents of High Level.

The terms of the Cost Sharing Agreement clearly state:

"3. Provision of Covered Municipal Purposes

During the term, High Level shall provide Covered Municipal Services to all Eligible Mackenzie Residents, to the same standard, in the same frequency, and in the same manner in all respects as if the Eligible Mackenzie Residents were High Level Residents."

Although we are aware that information reported in the press is not necessarily accurate at all times, we would like the Town of High Level to confirm in writing that the Cost Sharing Agreement will be honored as written and that library services to rural High Level residents will continue to be provided at the same standard as the High Level ratepayers.

Thank you for your consideration on this matter.

Sincerely

Bill Neufeld
Reeve



Municipal District of Mackenzie No. 23
P.O. Box 640, Fort Vermilion, AB. T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266

November 28, 2002

Town of High Level
9813 – 102 Street
High Level, Alberta
T0H 1Z0

Attention: Dianne Hunter
Chief Administrative Officer

Dear Ms. Hunter:

Re: Cost Sharing Agreement between the MD and Town

This is to confirm our discussion that the Municipal District of Mackenzie will forward for the duration of the agreement the " Cultural" portion, in the amount of \$7,165 to the MD of Mackenzie #23 Library Board.

Also, to confirm that we have been notified by the above mentioned library board, that they have indicated by passing a motion, that they will in turn advance this funding to the High Level Library during the duration of the agreement.

Would you please sign below indicating the Town of High Level's acceptance to amending the Cost Sharing Agreement dated April 18, 2001. Two copies have been provided, one for your records and the other please return.

Yours truly,

Bill Landiuk,
Director of Corporate Services

AGREED TO:
Chief Administrative Officer

Date: December 2, 2002

AGREED TO:
Chief Administrative Officer

Date: December 5, 2002

REVISED SCHEDULE "A"

High Level Agreement

Recreation	\$82,342
Additional Recreation- Pool	<u>17,562</u>
	99,904
Tourism/Museum	754
Cultural	7,165
Cemetery	500
FCSS	21,652
RCMP	<u>17,000</u>
	\$146,975

Parties hereto agree to the amendment to Schedule "A" changing wording from Library to Cultural.

Municipal District of Mackenzie #23

Town of High Level

Per: B. Sheriff

Per: [Signature]

Per: [Signature]

Per: Dianne Hunter

February 12, 2002



Municipal District of Mackenzie No. 23

PO Box 640

Fort Vermillion, Alberta, Canada T0H 1N0

Phone: (403) 927-3717 Fax: (403) 927-4266

Fax Cover Sheet

Date: OCT. 19/01

To: DIANNE HUNTER

File No. _____

RECEIVED: OCT 19 2001 Time: _____

Copy to: Darlene / CAO Phone: _____

Action: _____

Fax: 926-2899

From: BILL LANDYUK

Phone: (403) 927-3717

Fax: (403) 927-4266

Re: COST SHARING AGREEMENT

Number of pages including cover sheet: _____

If you have any trouble receiving this fax or did not receive the specified number of pages indicated, please call (403) 927-3717.

Message

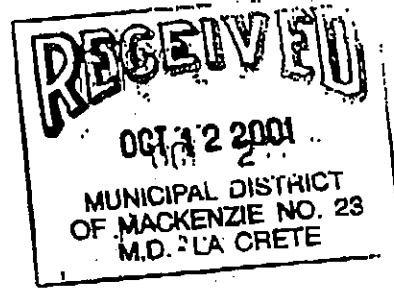
IT APPEARS WE MAY HAVE TO ADJUST OUR
COST SHARING AGREEMENT - SEE ATTACHED.
IF YOU CONCUR I CAN DRAFT AN
AMENDMENT LETTER THAT WE CAN SIGN.

ANY QUESTIONS PLEASE CALL ME OR
HARVEY.

Municipal District of Mackenzie #23 Library Board
C/o Box 578
La Crete, Alberta
T0H 2H0
(780) 928-3888 / Joyce Wieler
(780) 927-3116/ Anne Martens

October 11, 2001

Municipal District of Mackenzie #23
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0



Attention: MD Reeve Neufeld and Council

Re: 2002 Budget Proposal

Enclosed please find a copy of the Library Board's 2002 proposed budget and a copy of the year 2000 Financial Statement. A copy of the Financial Statement for the year 2001 will be forwarded to your office as soon as it becomes available early in the year 2002.

The total grant requested by the Library Board from the MD for the year 2002 is \$69,647.50. We must stress that all municipal library funding must be channeled through the Municipal Library Board. This includes the portion paid out to the Town of High Level in the Revenue Sharing Agreement between the MD and the Town of High Level. We ask that the MD and the Town of High Level amend this agreement in order to conform to Alberta Community Development Grants Regulations and that the library funding for the MD residents of High Level be included with our yearly grant from the MD. An agreement between the Municipal Library Board and the High Level Library Board would then be made to serve the MD residents in that area.

We have contacted Bonnie Gray, Library Consultant, Alberta Community Development and the following are quotes from her letters to the Board regarding legislation on this matter:

"Provincial legislation (Community Development Grants Regulation) provides funding to municipal library boards on the condition that the library board receives funding from the municipality.

"The municipality does not have authority to provide public library service. Any revenue sharing agreements between two municipal councils may not cover public library service because the council does not have the authority to provide the service.....MD (of Mackenzie should be giving your board it's money and then you have an agreement with the High Level board to serve your MD residents.

"Here are some relevant sections from the Community Development Grants Regulation.

" Schedule 2. Public Libraries

" '1(1) "In this Schedule,

(a) appropriation" with respect to a municipal (library) board...means ...the amount of money appropriated for a year by the municipality...for the operation of the municipal library.'

"and then to Section 9.

" '9(2) The Minister may, for a year, make a grant to a municipal board, if the population of the municipality is greater than 600, in an amount equal to the greater of...

(b) an amount, not to exceed \$4.29 per resident, calculated by multiplying 1.575 times the per resident share of the appropriation for that year times the number of residents.

(3) A municipal board is not eligible to receive a grant under subsection (2) for a year unless the per resident share of the appropriation for the year is at least \$2 per resident.'

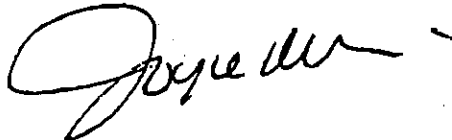
" While the legislation is not as clear as we would like it, the intent is that the local appropriation should flow through the library board.so far there are three local library boards that are in danger of losing their local grant next year and the county board is in danger of not getting the maximum provincial grant so I don't recommend it."
(refers to revenue sharing agreements)

If Council has further questions regarding the appropriation of funding through the Municipal Library Board please contact Bonnie Gray, Library Consultant at Alberta Community Development, Arts and Libraries Branch at (780) 427-6315 or email her at bonnie.gray@gov.ab.ca

We hope this letter has clarified the matter of library funding for the municipal libraries within the MD and that Council understands our need for the amendment of the Revenue Sharing Library Agreement.

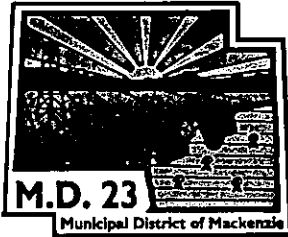
Thank you for your continued interest and support of the Municipal Library Board and library services within the MD.

Sincerely,



Joyce Wieler
Secretary/ Treasurer MD of Mackenzie #23 Library Board

Quotes by Bonnie Gray used by permission.
cc. Anne Martens, Chairperson



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

TOWN OF HIGH LEVEL	
File No.	14-02
RECEIVED:	FEB 11 2002
Copy to:	Dianne Hunter/Comm
Action:	

February 11, 2002

Town of High Level
9813 - 102 Street
Provincial Building
High Level AB T0H 1Z0

Attention: Dianne Hunter, CAO

Dear Ms. Hunter:

RE: Cost Sharing Agreement

Your recommendation to amend the Cost Sharing Agreement by changing the word "library" to "cultural" has been accepted by the M.D. of Mackenzie Council.

An amendment to the agreement will be forwarded for your signatures in the near future.

Yours truly,

Harvey Prockiw, B Comm., CMA, CLGM
Chief Administrative Officer



Municipal District of Mackenzie No. 23
P. O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

TOWN OF HIGH LEVEL	
File No.	14-02
RECEIVED:	FEB 11 2002
Copy to:	Dianne Hunter/Comm
Action:	

February 11, 2002

Town of High Level
9813 - 102 Street
Provincial Building
High Level AB T0H 1Z0

Attention: Dianne Hunter, CAO

Dear Ms. Hunter:

RE: Cost Sharing Agreement

Your recommendation to amend the Cost Sharing Agreement by changing the word "library" to "cultural" has been accepted by the M.D. of Mackenzie Council.

An amendment to the agreement will be forwarded for your signatures in the near future.

Yours truly,

Harvey Prockiw, B Comm., CMA, CLGM
Chief Administrative Officer

FAX COVER SHEET

MD of Mackenzie #23 Library Board
 Box 1840
 La Crete, Alberta T0H 2H0
 (780) 928-3888
 (780) 928-3800

Send to: Town of High Level	From: Joyce Wieler
Attention: Diane Hunter, CAO	Date: November 20, 2002
Office Location:	Office Location:
Fax Number: 926-2899	Phone Number: 928-3888

- Urgent
- Reply ASAP
- Please comment
- Please review
- For your information

Total pages, including cover: 3

Comments:

Copy of letter sent to Mr. Prockiw, MD of Mackenzie #23.

Municipal District of Mackenzie #23

Library Board



Box 1840
La Crete , Alberta
T0H 2H0
(780) 927-3116 Anne Martens, Chairperson
Email: annem@fvsd.ab.ca
(780) 928-3888 Joyce Wieler, Secretary/Treasurer
Email: joycewieler@hotmail.com

November 20, 2002

MD of Mackenzie #23
Attention: Harvey Prockiw
Box 640
Fort Vermillion, Alberta
T0H 2H0

Dear Mr. Prockiw,

Thank you for attending the Library Board's November 12 meeting and for your input regarding the funding for rural High Level residents included in the Cost Sharing Agreement between the MD and the Town of High Level .

The Library Board passed the following motion at it's November 12 meeting regarding the MD funding for library services for the High Level MD residents:

"Motion made by Leone Whitfield that the annual funding provided for library services for the MD residents of rural High Level as stated in the Annual Cost Sharing Agreement between the MD of Mackenzie #23 and the Town of High Level be forwarded to the MD of Mackenzie #23 Library Board who in turn will advance this funding to the High Level Library for the duration of the said Agreement."

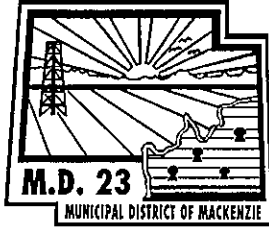
Please forward this motion to Council to ensure the proper channelling of funding regarding the library services provided by the High Level Library for MD residents in the High Level area.

Sincerely,



Joyce Wieler
Secretary/ Treasurer

CC. Anne Martens, Chairperson
Bill Landiuk, Director of Corporate Services, MD of Mackenzie #23
Diane Hunter, CAO Town of High Level



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Northern Lights Health Region Meeting
Agenda Item No:	11c

BACKGROUND / PROPOSAL:

A letter was sent to the Board of Northern Lights health region requesting a meeting to discuss various mutual issues.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A meeting date has been set for February 22, 2005 either in Fort MacMurray or via videoconference.

As this partnership needs to be enhanced, Administration recommends that the meeting be face to face in Fort MacMurray. This meeting date also conflicts with our February meeting and would need to be changed.

COSTS / SOURCE OF FUNDING:


RECOMMENDED ACTION:

Recommendation 1

That Council be authorized to attend a meeting with the Northern Lights Health Region in Fort MacMurray February 22, 2005.

Recommendation 2

That the February 22, 2005 Regular Council meeting be changed to February 24, 2005 .

Author:	Reviewed:	C.A.O.: 
---------	-----------	---



Dr. Ken Nickerson
Phone: (780) 791-6020
Fax: (780) 791-6019

2004 December 20

Mr. Walter Sarapuk
Deputy Reeve
Municipal District of MacKenzie No. 23
P.O. Box 640
Fort Vermillion, AB T0H 1N0

Dear Mr. Sarapuk,

The Northern Lights Health Board had an opportunity to meet briefly on Friday, December 17th at which time we discussed the Municipal District Council's request to meet with our Board.

The Northern Lights Health Board would be pleased to meet with your Council and have set aside 1.5 hours at its February meeting. Board Members are scheduled to meeting in Fort McMurray on Tuesday, February 22nd. Arrangements can be made to meet with your Council via videoconference or alternatively if you chose to travel to Fort McMurray we would be pleased to meet with you in person.

Please advise if this date works for your Council.

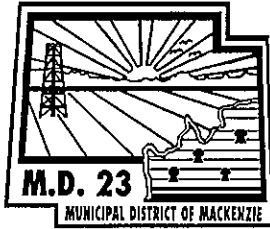
Sincerely,

DR. KEN NICKERSON, Chair
Northern Lights Health Region



CORPORATE OFFICE

7 Hospital Street Fort McMurray, AB T9H 1P2 Ph. (780) 791-6020 Fx. (780) 791-6029



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Roles and Responsibilities Workshop
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Alberta Municipal development is hosting a workshop for Councillors and Administration on the roles and responsibilities of Councils. It is being held in Fairview January 19 from 1:00 p.m. to 5:00 p.m..

COSTS / SOURCE OF FUNDING:

Expenses and Honorariums

RECOMMENDED ACTION:

That Councillors be authorized to attend the "Roles and Responsibilities Workshop" January 19, 2005 in Fairview.

Author:

Reviewed:

C.A.O.:

When and Where

We'll be coming to your area. Here are some dates and locations:

Grande Prairie January 18
Grande Prairie Inn

Fairview January 19
Fairview College (NAIT)

Sangudo January 24
Alberta Way Building

Medicine Hat January 26
Medicine Hat Lodge

Lethbridge January 27
Travelodge Hotel & Convention Centre

Vermillion February 16
Super 8 Motel

Bonnyville February 17
Seniors Drop-in Centre

Red Deer February 22
Holiday Inn 67th Street

Hanna February 23
Community Centre

Slave Lake March 1
Northwest Inn

Airdrie March 8
Best Western Regency Inn

Nisku March 15
Nisku Rec Centre

The workshops will run from 1:00 pm to 5:00 pm (including coffee) on the days specified.

Register at our website:

www.municipalaffairs.gov.ab.ca/

Click on the "Workshop" link, then choose your location and enter your information.

We're taking on-line registrations on a first-come, first-served basis. Registration for each session closes 2 days before the workshop date.

For further information you can call Alberta Municipal Affairs:

Sandra Dohei or Tom Roberts at:

780-427-2225
or toll free: 310-0000

Remember, there is no fee. This is a great learning and sharing opportunity, and it's first-come, first-served.

RECEIVED

DEC 29 2004

ICT
3-23

ROBERTS &
RESPONSIBILITIES
WORKSHOP
2005

for
Council, Councillors
& Administrators



Alberta
MUNICIPAL AFFAIRS

A WORKSHOP

FOR YOU!

This workshop is for elected officials and chief administrative officers.

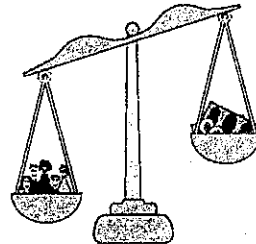
To serve your municipality effectively, you need to be fully informed about the issues and your responsibilities in dealing with them. You also need to understand the various roles at play in local government—council, councillors and administration.

This workshop is designed to inform and increase your understanding of the roles, responsibilities and relationships in governance at the municipal level. The workshop will allow time for interaction and exercises and plenty of time for questions and answers.



If you've just been re-elected, you already know that Alberta's municipalities have to face many complex issues. If you're newly elected, you're about to find out!

Alberta Municipal Affairs is offering a workshop designed to do just that—inform you and increase your understanding. We want to support your quest for excellence in local government by providing insight into the roles, responsibilities and relationships in governance at the municipal level.



The Roles and Responsibilities Workshop is not just an information resource, it's also a forum that will stimulate discussion, analysis and knowledge-sharing with fellow councillors and administrators from your area of the province.

WORKSHOP OBJECTIVES

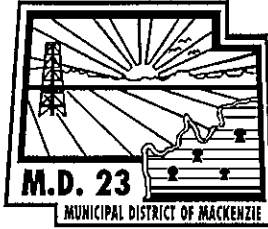
We're going to examine:

- ♦ the purpose of a municipality, its sources of power, and its sources of revenues
- ♦ the roles and responsibilities of the council, the councillors and the administration
- ♦ public participation in local government
- ♦ legislated requirements and an explanation of the services provided by local governments
- ♦ approaches to team building and the development of effective communication

And we'll make sure you get lots of opportunity for questions and discussion about the material we cover.

WHO'S COMING?

This workshop is open to all councillors and administrators, regardless of whether you're an incumbent or newly elected, whether you're experienced or new in the job. We encourage anyone in either municipal role to participate and there is no fee for attendance. The sessions will have a minimum enrolment of 10 and a maximum of 50.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 11, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Electronics Recycling Alberta Workshop
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

Municipalities are now responsible to provide collection sites for electronic waste.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES: .

A meeting was held January 6, 2005 in High Prairie for Regional Landfill Authorities. The notification for this meeting was received January 4, 2005. Electronics Recycling Alberta will reimburse the attendees for 50% of their expenses.

COSTS / SOURCE OF FUNDING:

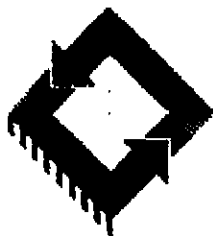
RECOMMENDED ACTION:

That Councillor Braun be reimbursed the balance of his expenses and his honorarium for attending the Electronics Recycling Workshop on January 6, 2005 in High Prairie.

Author:

Reviewed:

C.A.O.:



ELECTRONICS RECYCLING ALBERTA

A Division of Alberta Recycling Management Authority

December 13, 2004

Re: Alberta's Electronics Recycling Program – Municipal Collection Sites

To: Key Contacts at Regional Authorities & Landfills

P.O. Box 180
Edmonton, Alberta
T5J 2J1 Canada
Tel: 780-990-1111
Toll free: 1-888-999-8782
Fax: 780-990-1122

Toll free fax: 1-888-990-1122
mailto:albertarecycling.ca
www.albertarecycling.ca

As you may know, we have previously held two face-to-face meetings, in Edmonton and Calgary. We've had participants all across Alberta and have found it to be extremely valuable as we hope it was for those who participated as well. The notes from those meetings have been sent out in the "E-Connector Collector Connector", an email newsletter to municipalities.

We are now organizing two meetings in Northern Alberta. Your presence is requested at one of the following meetings. The first one will take place on January 6, 2005, from 10am-3pm in High Prairie at the High Prairie Inn (4141-53 Avenue). The second one will take place on January 7, 2005, from 10am-3pm in Athabasca at the Best Western Inn (5211-41 Avenue). The purpose of these meetings is to discuss with you and your colleagues, especially those who were unable to attend the last couple of meetings, key issues relating to Alberta's electronics recycling program.

If you have previously attended an electronics recycling meeting, these two meetings will be very similar in that we will be going through:

- 1) A slideshow presentation of the program
- 2) Open discussions on program implementation

It would also be appreciated if you would kindly forward some key questions and concerns that you have prior to the meeting to ashleyzaraki@albertarecycling.ca so that we can be well prepared and make the most of our time together. To ensure that we have enough time together to address all issues, we ask that you review the FAQ's listed on our website www.albertarecycling.ca prior to attending.

The Alberta Recycling Management Authority (ARMA) is prepared to assist you by providing:

- 50% reimbursement for the following expenses:
 - HOTEL – Best Western Inn (Athabasca)- \$99/night or High Prairie Inn (High Prairie)- \$77/night

- o MEAL - Dinner on the night before. (Max \$25) (Breakfast and lunch will be provided for you during the meeting.)
- o GROUND TRAVEL - mileage at 45 cents/per km.
- o AIR TRAVEL - 45 cents/per km will be provided towards airfare.
- o OTHER - any other expenses will be the responsibility of the traveler.

All incurred expenses must be filled out clearly on the attached expense form and submitted along with all receipts to ARMA prior to January 31, 2005 for payment.

Please notify Ashley Zarski at our office, ashleyzarski@albertarecycling.ca or call 1.888.999.8762 (toll free), whether or not you will be able to attend.

Thank you for your continued cooperation and support. You are a key partner in the process of establishing this ground breaking environmental program in Alberta and we look forward to seeing you soon.

Yours truly,



Doug Wright
CEO, Alberta Recycling Management Authority

Enc.: Expense Form for personal reimbursement; Map.